



CULTURAL HOMESTAY INTERNATIONAL

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JOB DESCRIPTION

USA WORK & TRAVEL PROGRAM



Employer Information

Employer name: Build a Bear Workshop - Myrtle Beach, SC
Type of business: Stuffed Animal Building Retail Stores
Job location: BuildaBear Workshop
City: Myrtle Beach
State: SC
Zip: 29577
Website: www.buildabearville.com

Why choose us?

This job available only for students who have been on W&T before, have Social Security number, and have fluent English.

At Build-A-Bear Workshop®, our mission is to bring the Teddy Bear to life. An American icon, the Teddy Bear brings to mind warm thoughts about our childhood, about friendship, about trust and comfort, and also about love. Build-A-Bear Workshop embodies those thoughts in how we run our business everyday.

You will have constant interaction as well as extended conversations with customers and small children. For this reason your current English level is very important with this job and no exceptions to verbal English levels will be made. You must have advanced verbal English (9 out of 10 or higher) for this job.

This job is located in Myrtle Beach South Carolina a very popular family tourist area in the summer time. Second jobs are normally plentiful throughout the area. The store is located at the very popular Broad Way at the Beach section of the city.

PLEASE MAKE SURE TO VISIT THE COMPANY WEBSITE ONLINE PRIOR TO INTERVIEWING FOR THIS JOB www.buildabear.com

Position

Job title: Bear Builder-May 23rd

Job description and required skills: Greet & explain the process of building a bear. Give information on different choices of stuffed animals to choose. Give guest the option of adding a sound to their selection. Stuff the guest selections; explain the Find-a-Bear system & provide an age appropriate heart ceremony. Help guests blow off excess cotton before dressing. Aide guest in making decisions on clothing & accessories; help guest dress animals. Aide guest in using a computer to complete a series of questions to complete a birth certificate. Gather tags of selected items, pack up items in a carrying case to be taken home; stocking items sold on the floor, cleaning the entire store inside and out, sweeping, vacuuming, trash.

Fluent English; Must have a Social Security number; You will be assigned to work one of 2 shifts; opening shift 9:45am-4:15pm or closing shift 3:45pm-1am. You will not choice your shift the manager will chose it for you. You will be required to work the shift that you are assigned. Build a Bear shifts schedules must be your top priority at all times. You are required to work each weekend!

English level required: advanced

Hourly wage (before taxes): 7.50

Position ID: 14732



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Position Information

Tips:	no
Bonus:	no
Estimated hours per day:	7
Number of days per week:	5
Possibility of students getting more than estimated hours:	average
If so, is overtime paid at the rate of 1.5 hourly, after 40 hours of work per week?	yes
Earliest start date:	05/23/2011
Latest start date:	05/23/2011
Earliest end date:	09/05/2011
Latest end date:	09/06/2011
Is the employer willing to hire couples?	no
Is the employer willing to hire group of friends?	yes
Are meals included?	no
Is a drug test required?	no
Is Skype interview required?	yes
Do students complete an additional application upon arrival?	yes
Possibility to find a second job in the area	yes
Additional comments regarding second job:	Students normally find second jobs very plentiful in the summer in this area. Please remember that your first priority is to Build A Bear and you may only work additional jobs around the schedule that they give you and set schedules are never guaranteed.
How soon after arrival will participants begin working?	within 3 days of completing orientation
Specific instructions for arrival to employer:	You must report to employer in uniform at 9am May 23rd for orientation. You must bring your job offer, I-94 card, passport, J-1 Visa, and DS2019 form with you. This means that you need to arrive to Myrtle Beach no later than Sunday May 22nd, go to CHI suggested housing or the housing of your choice. Do not arrive with your luggage to your employer. From airport/bus station go to your housing. Get settled in and then report to your employer during the times and days of the week listed above.
Is training required?	yes
Conditions of training:	Training is paid and length of that training varies on how quickly you learn your duties and are able to perform them at a satisfactory level.



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Is there possibility to change positions?	yes
Are students required to wear a uniform?	yes
Does employer provide uniform?	yes
Is uniform refundable?	no
Do students need to purchase specific clothes or footwear?	yes
If so, details for clothing:	Employer provides 2 shirts. Students must bring/purchase tan slacks or knee length shorts (no cargo, no jeans, no corduroy the fabric that the pants are made out of must be smooth no texture); white socks, white sneakers/tennis shoes (must be kept clean no large/bold logos just plain white shoes). Grooming: Must have a conservative appearance, natural colored hair, no bold nail polish colors, no visible tattoos, no facial/tongue piercings (girls are allowed to have one stud earring in each ear only), no long hair or facial hair for guys.
Additional information:	A large part of this job is speaking to young children and helping them to make their new friend, so you must have very strong English skills. You must love children and be patient and outgoing. You should plan on working every weekend and holidays.

Housing Information

City:	Myrtle Beach
Housing assisted by:	CHI
Is student required to sign a separate housing contract?	yes
If so, contract details:	Must enter separate weekly housing contract. 1st week's rent & security deposit is due at check-in. Rent must be paid one week in advance throughout your stay. You will be asked how long you are staying at check in, if you commit to stay until a certain day, you must stay until that time or lose your security deposit.
Type of housing:	Motel
Number of people to a room:	4
Bedrooms:	1
Bath:	1
Estimated cost of housing per week:	\$340 per room per week + tx
Is housing cost deducted from paycheck?	no
Is housing deposit required?	yes
Deposit amount:	\$200 per person
Housing deposit due date:	Check In
Instructions for deposit payment:	No more than four (4) can be in a standard unit. If more than 4, you will be moved to a larger unit. \$100.00 of your deposit is for clean up fees & will not be refunded. The owners will do a walk through in each unit, as you are preparing to leave. If your unit is cleaned to their approval, there are no damages & you have stayed through your committed date, you will be refunded \$100.00 of your security deposit. If your unit is not cleaned to their approval, if there are damages & you do not honor your commitment, you will lose ALL of your security deposit. No exceptions.
Is housing deposit refundable?	yes



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If your unit is thoroughly cleaned to the owners approval & leave with no damages. If you leave before your committed date, you will forfeit ALL of your security deposit, which you paid at check in. No exceptions. Summer students - If you do not stay until Labor Day (September 5, 2011), you will lose ALL of your security deposit. No exceptions.

Utilities included:

yes

If so, utilities details:

If there are only 2 checking in, you will be required to split the full amount to be paid at check in, along with your security deposit. PLEASE do your best to arrive in groups of 4 to keep the cost down for you. No loud music or parties are allowed at anytime.

Utilities estimated cost per month:

included



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Is the housing mandatory?	no
Can students find alternative housing during their stay?	yes
Method of transportation from housing to work site:	Must arrange own
Transportation details:	You can walk, take a taxi purchase a bicycle to ride. Work and Housing are 2.5 miles apart.
Additional housing features:	Pillows, towels, water, electric & cable included. ALL damages must be paid in full upon incident. Everyone in each unit is responsible for all damages so please make sure you notify the motel managers of any damages immediately. This motel has a pool, vending machines & coin laundry on site.
Location of work site best described as:	Ocean
Location details:	Myrtle Beach is a top domestic tourist destination for Americans. With nearly 14 million visitors a year, 60 miles of warm & sandy beaches, an active nightlife, good restaurants, shopping, fishing, swimming & more. Your work location is located 2 miles from the beach; you will not work on the beach itself.
Average daily temperature:	85-90 F, humid
Community or regional website:	www.mbchamber.com
Nearest cities:	Charleston, SC & Wilmington, NC
Distance to nearest cities:	Charleston is 100 miles away
What to wear:	Summer clothes (NO Gstring or thong bikinis)
Available public transportation:	Limited
Public transportation access:	Limited
Accessible amenities (by walking or public transportation):	
Food market:	yes
Shopping mall:	yes
Post office:	yes
Bank:	yes
Movie theater:	yes
Restaurants:	yes
Fitness center:	yes
Laundry:	yes
Internet café:	no
Public library:	yes



Suggested Travel Information

Nearest international airport:	ILM (Wilmington, North Carolina) 75 miles
Nearest airport:	MYR (Myrtle Beach)
Transportation from airport to employer and / or housing:	Taxi/Shuttle/Greyhound
Nearest bus station (to the airport):	Greyhound
Bus information (web site):	www.greyhound.com
Nearest train information (to the airport):	n/a
Train information (web site):	n/a
If participant arrives after hours suggested, overnight accomodation:	Motel
Cost per night:	\$75 - \$125
Transportation to overnight accomodation:	Taxi
Transportations cost:	Varies
Specific instructions:	<p>Make sure to arrive at least 1 day prior to your assigned check in date. If you do not arrive to the orientation on your assigned day and time you may have a extended delay in starting to work.</p> <p>If you arrive into the Myrtle Beach Airport, take a taxi to the suggested housing or the housing of your choice. If you arrive into any other airport, travel by Greyhound Bus to Myrtle Beach and then take a taxi to the housing.</p>

Social Security Information

Does the company require students to have Social Security number before arriving to the work place?	yes
Does the company provide Social Security application assistance?	no
If so, details:	Directions to closest Social Security office.
Where is the closest Social Security office?	Conway
How far is the Social Security office from the work place?	Approx 20 miles
Specific instructions:	Social Security Office 1316 THIRD AVE CONWAY, SC 29526 Phone: 843-248-4271 Toll-Free: 1-800-772-12



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