



CULTURAL HOMESTAY INTERNATIONAL
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JOB DESCRIPTION
USA WORK & TRAVEL PROGRAM



Employer Information

Employer name: Send in the Clowns Entertainment Corp
Type of business: Entertainment Parties
Job location: Send in the Clowns Entertainment Corp - Default
City: New Hyde Park
State: NY
Zip: 11040
Website: www.sendinthecloons.com

Position

Job title: Party Assistant
Job description and required skills: Helping in assistance, set-up, and breakdown of parties/
English level required: intermediate
Hourly wage (before taxes): 7.25
Position ID: 15022



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Position Information

Bonus:	no
Estimated hours per day:	5-8
Number of days per week:	5-7
Possibility of students getting more than estimated hours:	average
If so, is overtime paid at the rate of 1.5 hourly, after 40 hours of work per week?	yes
Earliest start date:	05/01/2011
Latest start date:	05/15/2011
Earliest end date:	09/01/2011
Latest end date:	09/15/2011
Is the employer willing to hire couples?	no
Is the employer willing to hire group of friends?	yes
Are meals included?	no
Is a drug test required?	no
Is Skype interview required?	no
Do students complete an additional application upon arrival?	no
Possibility to find a second job in the area	no
How soon after arrival will participants begin working?	As soon as possible
Is training required?	yes
Conditions of training:	On the Job Training.



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Is there possibility to change positions?	no
Are students required to wear a uniform?	no
Does employer provide uniform?	yes
Cost of uniform:	0
Is uniform refundable?	no
Do students need to purchase specific clothes or footwear?	no
If so, details for clothing:	We provide t-shirts for you to wear. You must be clean cut.

Housing Information

City:	pending
Housing assisted by:	CHI
Is student required to sign a separate housing contract?	no
If so, contract details:	Housing is pending at the moment. Please keep in touch with your CHI Coordinator for more info on housing costs and location. Average housing in Long Island and NYC is 400-500 a month.
Is housing cost deducted from paycheck?	no
Is housing deposit refundable?	no
Utilities included:	no



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Is the housing mandatory?	no
Can students find alternative housing during their stay?	no
Location of work site best described as:	Remote/Rural
Location details:	We travel the Tri-state Area for our parties.
Average daily temperature:	70-90
What to wear:	Summer Clothing; shorts, tank tops, t-shirts, sandals
Accessible amenities (by walking or public transportation):	
Food market:	yes
Shopping mall:	yes
Post office:	no
Bank:	yes
Movie theater:	no
Restaurants:	yes
Fitness center:	no
Laundry:	no
Internet café:	no
Public library:	no



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Suggested Travel Information

Nearest international airport:	JFK/LGA
Transportation from airport to employer and / or housing:	public transportation
Bus information (web site):	www.greyhound.com
Train information (web site):	www.amtrak.com

Social Security Information

Does the company require students to have Social Security number before arriving to the work place?	yes
Does the company provide Social Security application assistance?	no