



CULTURAL HOMESTAY INTERNATIONAL

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JOB DESCRIPTION

USA WORK & TRAVEL PROGRAM



Employer Information

Employer name: Ghirardelli Chocolate Company, San Francisco
Type of business: Ice Cream/Chocolate Shop, Retail
Job location: Ghirardelli Chocolate Company, San Francisco
City: San Francisco
State: CA
Zip: 94109
Website: www.Ghirardelli.com

Why choose us?

Ghirardelli is an awesome employer and San Francisco is so much fun! You will have an opportunity to meet people from all over the U.S. and the world.

Position

Job title: Chocolateer 5-17 orientation

Job description and required skills: Advanced English, dependable, hard working, friendly, very trustworthy and honest. Do not accept if you cannot perform any/all of the following; including standing for 7 hours: CHOCOLATEER-STOCKER: Pre-packing chocolate, stocking merchandise, cleaning projects, lifting heavy cases 10-20 lbs and unloading trucks 3 times a week. RETAIL SALES/GREETER: Great communication/customer service skills and a strong knowledge of chocolate merchandise/wear the "Sundae Suit". FOUNTAIN/BUSSERS: Preparing ice cream sundaes, coffee drinks, cleaning projects, taking out trash, mopping floor, bussing tables. CASHIERS: Great customer service skills. Must stay until at least 9/4; if you can't please do not apply! 24 hour maximum guarantee per week.

English level required: advanced

Hourly wage (before taxes): \$10.24

Position ID: 18005



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Tips:	No
Bonus:	no
Estimated hours per day:	5-7
Number of days per week:	4
Possibility of students getting more than estimated hours:	no
If so, is overtime paid at the rate of 1.5 hourly, after 40 hours of work per week?	no
Earliest start date:	05/17/2012
Latest start date:	05/17/2012
Earliest end date:	09/04/2012
Latest end date:	09/12/2012
Is the employer willing to hire couples?	no
Is the employer willing to hire group of friends?	yes
Are meals included?	yes
Meals details (discount, cost, # of meals):	1 free meal per shift.
Is a drug test required?	yes
Is Skype interview required?	yes
Do students complete an additional application upon arrival?	yes
Possibility to find a second job in the area	yes
Additional comments regarding second job:	Please see Job Detail attachments for each position.
How soon after arrival will participants begin working?	Within a week.
Specific instructions for arrival to employer:	You will need to arrive BEFORE Thursday, 5/17 so you can attend orientation on 5/17 (on time!) If you miss Thursday's orientation, you will not be scheduled to work until the following week. YOU MUST arrive at orientation in your complete uniform; including correct shoes, in order to be put on the schedule to work that weekend. See attachment for pictures. Go to Ghirardelli after you have checked into your housing to inform the manager you have arrived and will be at training.
Is training required?	yes
Conditions of training:	On job training is provided.



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Is there possibility to change positions?	no
Are students required to wear a uniform?	yes
Does employer provide uniform?	yes
Cost of uniform:	0
Is uniform refundable?	no
Do students need to purchase specific clothes or footwear?	yes
If so, details for clothing:	Button down short or sleeved white shirt (bussers and fountain employees can only wear short sleeves) black pants (no jeans), black non-skid shoes, NO high heels. Ear piercing only & no more than 1 piercing per ear and no bigger than a dime. No visible tattoos. Dress needs to be very conservative. PLEASE REFER TO ATTACHED PICTURES SO YOU HAVE THE APPROPRIATE SHIRT, AND SHOES AND SLACKS; IF YOU DO NOT, YOU WILL NOT BE ABLE TO WORK UNTIL YOU DO. ALSO, YOU MUST HAVE A CLEAN UNIFORM EVERYDAY AND BE FRESHLY SHOWERED AND USE DEODORANT EVERYDAY.
Additional information:	In order to accept this job you must be physically fit & team spirited to do ALL the jobs listed above, everyone does all these jobs at some time during the season. 24 hour maximum guarantee per week. All students will be scheduled 4 days a week; with a 5 to 7 hour shift. All J-1s will be expected to work at the AT&T Baseball Park if required by Ghirardelli. Any second jobs need prior approval from a GCM manager & cannot be in the evenings or on weekends. Housing in San Francisco is very expensive, \$400-\$750 per month per student and you must arrange your own housing. Please see housing page and attachment for more details.

Housing Information

City:	San Francisco
Housing assisted by:	Must Arrange Own
Is student required to sign a separate housing contract?	no
Is housing cost deducted from paycheck?	no
Is housing deposit refundable?	no
Utilities included:	no
Utilities estimated cost per month:	0



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Is the housing mandatory?	no
Can students find alternative housing during their stay?	yes
Method of transportation from housing to work site:	Must arrange own
Transportation details:	A monthly public transportation pass in San Francisco costs approximately \$75. You must verify it includes the type of transportation you will need to get to and from work (for example BART, bus or trolley).
Additional housing features:	Students must arrange their own housing; so only adventuresome and independent individuals should consider these positions. Housing is very expensive in San Francisco; it can range from \$400.-\$750. a month per student; not including their housing deposit, transportation to and from work, food and possible utility costs. We want all the students to have clear expectations regarding working and living in San Francisco before applying for these positions; we only want well informed, prepared individuals; this will ensure your success.
Location of work site best described as:	Metropolitan
Location details:	San Francisco has been a well-known tourist destination for decades. The city is abundant with restaurants, tours, museums, shops, and historical attractions. There are an endless array of activities to choose from such as a tour of the legendary penitentiary of Alcatraz, sample Dungeness crab in a local bistro, drive through a gargantuan Redwood tree, or ride the cable cars for a panoramic view of the city. 805,000 population
Average daily temperature:	High 70 F; low 51 F
Community or regional website:	www.baycityguide.com
Nearest cities:	Oakland / 390,000 population
Distance to nearest cities:	10 miles
What to wear:	Lightweight clothing and a jacket for mornings and evenings.
Available public transportation:	BART, bus, trolley
Public transportation access:	Throughout the city
Accessible amenities (by walking or public transportation):	
Food market:	yes
Shopping mall:	yes
Post office:	yes
Bank:	yes
Movie theater:	yes
Restaurants:	yes
Fitness center:	yes
Laundry:	yes
Internet café:	yes
Public library:	yes



Suggested Travel Information

Nearest international airport:	San Francisco International Airport
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Transportation from airport to employer and / or housing:	BART, www.bart.gov ; shuttle
Nearest bus station (to the airport):	at the airport
Bus information (web site):	www.bart.gov ; www.511.org - telephone
Nearest train information (to the airport):	BART- www.bart.gov
Train information (web site):	www.bart.gov
If participant arrives after hours suggested, overnight accomodation:	www.hostels.com ; www.travelocity.com
Cost per night:	Varies.
Transportation to overnight accomodation:	BART and taxi from BART Station
Transportations cost:	Varies.
Specific instructions:	Arrive in to San Francisco International Airport: take a taxi or shuttle to your housing from the airport, do not stop by Ghirardelli with your luggage!

Social Security Information

Does the company require students to have Social Security number before arriving to the work place?	no
Does the company provide Social Security application assistance?	no
If so, details:	See Welcome Letter
Where is the closest Social Security office?	San Francisco , CA
How far is the Social Security office from the work place?	2 miles
Specific instructions:	You must wait 10 business days after validating in SEVIS before you apply for your card at the Social Security Office located at: 560 Kearny St., San Francisco, CA 94108; Phone: 1-800-772-1213; Hours: Mon - Fri, 9 am - 3:30 pm, except Federal holidays. YOU MUST GIVE YOUR EMPLOYER A RECEIPT TO VERIFY THAT YOU APPLIED FOR SOCIAL SECURITY.



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