



Employer Information

Employer name: Overrun I, LLC
Type of business: Dairy Queen
Job location: Dairy Queen Kill Devil Hills
City: Kill Devil Hills
State: NC
Zip: 27948
Website: www.dairyqueenobx.com

Why choose us?

Do you speak and understand English at an advanced level? Do you enjoy a fast paced work environment? Do you love ice cream? Would you like to work and live somewhere that is walking distance (less than 1.5 miles) to the beach? Would you like to work for an employer that provides housing for you? If you have answered yes to the above questions, then this is the job for you!

The restaurants primarily serve ice cream and ice cream products. Employees are expected to serve customers by dispensing ice cream and other items. In most cases, the restaurants do not have "sit down" areas with servers. Business is usually conducted through windows or across counter areas. Job functions include preparation of the ice cream, working with ice cream mixing equipment, cleaning the work area, making change and operating cash registers and similar functions. The hours of work vary for each employee. Most J-1 visa exchange student employees will work evenings and some days. Employees will get one full day off per week. The facilities are modern and comfortable for workers and completely air-conditioned.

We also offer meals to employees at our Dairy Queen store at 50% off the normal price. These meals are available throughout the summer, however only when the employee is on duty.

Housing rent will be \$95.00 per week, and will be deducted from employee's paycheck. Each employee will have a private bed, and rooms will be shared between 2-4 employees based on size of room. The houses vary in size and each will have between 2-5 bedrooms, 1-3 bathrooms, a common kitchen, and a living room area, all which are shared by residents in the house. The houses are air-conditioned, have a television and computer, which are in the main living area shared among the residents. Houses are also furnished with, telephone (local calls only), dishware, linens, internet, and laundry facilities for which the residents will be responsible.

It is a requirement that you visit this employers website prior to your interview as many of the interview questions will be about information from the website. This employer does provide mandatory, this means that the job and housing go hand and hand it also means that you must follow the housing rules that are outlined and set by the employer.

Position

Job title: Front Counter Personnel-Middle
Job description and required skills: Run cash register, prepare desserts, serve customers, take orders, make ice cream, sweep/mop the floors, clean the bathrooms, counters, wash dishes. You do not have one assigned job; each worker will be expected to be able to work in all areas and perform all duties. You must be able to speak and understand spoken English at or above a level 8 out of 10. You also should be good with American currency.
English level required: advanced
Hourly wage (before taxes): 7.50
Position ID: 17902



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Position Information

Tips:	no
Bonus:	yes
Bonus conditions:	If you work at or above a satisfactory level through your scheduled end date on your job offer and there is no damage to the housing, then you will receive a full refund of your \$250 security deposit, as well as your last week of housing for free, in addition to a free ride to Virginia to either the bus station or airport in Norfolk - this equals a savings to you of over \$450 dollars!
Estimated hours per day:	6-9
Number of days per week:	5-6
Possibility of students getting more than estimated hours:	slight
If so, is overtime paid at the rate of 1.5 hourly, after 40 hours of work per week?	yes
Earliest start date:	05/15/2012
Latest start date:	05/20/2012
Earliest end date:	09/05/2012
Latest end date:	09/30/2012
Is the employer willing to hire couples?	no
Is the employer willing to hire group of friends?	yes
Are meals included?	yes
Meals details (discount, cost, # of meals):	50% off from regular price while working only, must be given by manager only
Is a drug test required?	no
Is Skype interview required?	yes
Do students complete an additional application upon arrival?	yes
Possibility to find a second job in the area	yes
Additional comments regarding second job:	It may be possible for you to get a second job, however, this employer requires that for the first 4 weeks you work only for them. Once you have completed all training, been assigned to your permanent store, and settled in only then may you look for a second job also it is required that any second job must be worked around your weekly schedule from this employer. (no set/fixed schedules will be given)
How soon after arrival will participants begin working?	Within a week
Specific instructions for arrival to employer:	<p>You may only report to employer Monday-Saturday between 9am and 6pm EST. You should expect it to take 2 hours from Norfolk (generally a little less, but you never know about traffic, so plan accordingly). This means that if you arrive to the Norfolk Airport or bus station after 3:45pm. Do not try to report to the employer on that day; you will want to overnight and then travel down the following morning. Remember you may not check in on Sundays, so it is not advisable to plan your travel for Saturday unless you will arrive in the morning or early afternoon.</p> <p>From Norfolk Airport or the bus station in either Norfolk or Hampton, Virginia you will have 3 transportation options:</p> <ol style="list-style-type: none">1) Taxi (cost \$160-\$190)2) Carey VIP Shuttle (they have a 24 hour booth at the Norfolk Airport outside of door 3 by the baggage claim) Show your CHI job offer and receive 10% discount on your fare. (Cost of this generally ranges between \$160 and \$190 before discount).3) Private Driver is Ms Stephanie; her email is: jellybn1974@yahoo.com. She charges a flat rate of



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\$130 for up to 3 people. She will pick you up from Norfolk Airport if you are flying into Virginia or if you are traveling by Greyhound Bus she will pick you up from the bus station in Hampton, Virginia. You may email her to check her availability to pick you up once you have your flight information. You will arrive and check in to Mr Nuzzi's office, which is located within his hotel, "Shutters on the Banks Hotel", located at 405 S Virginia Dare Trail. Once there, you will complete your paperwork, and pay the \$250 housing deposit, then he will transport you to a temporary housing area where you will live for approximately the first week while you are training.

Is training required?

yes

Conditions of training:

Orientation and training generally last for 5 days and is approximately 4-5 hours each day. You will start orientation and training within a week of arrival and you should expect to work 20-25 hours your first week of work. This means you should be at 32+ hours by your 3rd week, providing you are working at or above a satisfactory level and you successfully completed the training within the average training time.

There is no one assigned job duty; each worker will be expected to learn and perform all daily tasks in the restaurant, from cleaning bathrooms to serving customers, so you must be a quick learner and be flexible. (If you excel in one area more so than another, you may be assigned to doing those certain tasks more often than others.)



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Is there possibility to change positions?	yes
Are students required to wear a uniform?	yes
Does employer provide uniform?	yes
Cost of uniform:	\$30 dollars
Is uniform refundable?	no
Do students need to purchase specific clothes or footwear?	yes
If so, details for clothing:	No visible tattoos, piercings (except for 1 stud earring in each ear for females only), no bold hair colors; short, well-groomed finger nails, no bold colors, no rings, necklaces, bracelets while working. You must bring/purchase black non skid/closed toed shoes and white socks. Employer will provide 2 shirts, 1 hat, 1 belt; 2 Khaki shorts or slacks which must be purchased from us at a reasonable cost (please provide CHI with your pant size during interview).
Additional information:	There are 3 locations. You will report to the office and everyone will be trained at the same location and provided with temporary housing until training is complete. You will be assigned to one of 3 stores and taken to the housing that is closest to that store. All housing options range from a distance of .25 mile to 2 miles, so you can easily ride a bike, or in some cases, walk to work. By accepting this job, you are agreeing to not start looking for a 2nd job until after you have completed all of your training and have been working for at least 3 weeks at your assigned location. The location addresses are as follows: 807 Ocean Trl., Corolla; 6714 S Croatan Hwy., Nags Head ; 109 E Ocean Bay Blvd, Kill Devil Hills.

Housing Information

City:	Kill Devil Hills
Housing assisted by:	Employer
Is student required to sign a separate housing contract?	yes
If so, contract details:	If you go to www.dairyqueenobx.com , click on International Employees, scroll down to housing and click on housing/employer agreement. You can see the full list of rules and have a copy of the agreement.
Type of housing:	House
Number of people to a room:	4
Bedrooms:	3
Bath:	2
Estimated cost of housing per week:	\$95.00 per person
Is housing cost deducted from paycheck?	yes
Is housing deposit required?	yes
Deposit amount:	\$250 per person
Housing deposit due date:	Arrival
Instructions for deposit payment:	The security deposit will be returned to the employee at the conclusion of the employment, subject to the following: If the employee or employee's guests damage the residence, the cost to repair the damage will be deducted from the deposit. Damages will include the cost of cleaning if the premises are left in unsatisfactory condition. Dairy Queen will not tolerate abuse to the premises. The employee will forfeit the security deposit if the term of employment is not completed as a result



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of the employee's decision to leave the job early or in some cases, if the employee is terminated. In cases of hardship, such as a death in the family the deposit may be refunded. However, Dairy Queen will retain full discretion on any decision to refund the deposit.

Dairy Queen reserves the right to inspect the residence without notice. However, the employee's privacy will be respected. Inspections will be performed on a weekly basis, and an evaluation will be documented.

The employees will be considered the tenant of Dairy Queen under a weekly leasehold arrangement.

Employees will be required to occupy the residence in a responsible manner, so as to avoid unnecessary expenses for electricity, water service and other utilities.

Is housing deposit refundable?

yes

Conditions for deposit refund:

You must work through your scheduled end date according to your job offer and there must be no damages to the housing.

Utilities included:

yes

If so, utilities details:

Electric, water, sewer/trash included

Utilities estimated cost per month:

0



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Is the housing mandatory?	yes
Can students find alternative housing during their stay?	no
Method of transportation from housing to work site:	Must arrange own
Transportation details:	All housing is located between .25 and 2 miles from work location so you may easily ride a bike or in many cases walk to and from work.
Additional housing features:	internet connection, local telephone (no long distance you must use a calling card when calling long distance), cable tv, laundry, bunk and twin beds located in each bedroom there will be 2-4 people per bedroom, houses will vary in size from 2-5 bedroom and 1-3 bathrooms.
Location of work site best described as:	Ocean
Location details:	You will not be working directly on the Ocean each store is located less than 1.5 miles to a strip of beach. The Outer Banks (also known as OBX) is a 200-mile (320-km) long string of narrow barrier islands off the coast of North Carolina, beginning in the southeastern corner of Virginia Beach on the east coast of the United States. They cover approximately half the northern North Carolina coastline, separating the Currituck Sound, Albemarle Sound, and Pamlico Sound from the Atlantic Ocean. The Outer Banks is a major tourist destination and is known for its temperate climate and wide expanse of open beachfront. There is only one form of public transportation and that is taxi. There are no buses, metros, trains, you will not find many discos or night clubs in the area and if you do you generally must be at least 21 years old to enter them. If you enjoy the beach, swimming, jet skiing, body boarding, the fresh smell of salt water and a cool breeze coming from the water, then this is the place for you!
Average daily temperature:	75 degrees F & up, very humid
Community or regional website:	www.outerbanks.org
Nearest cities:	Elizabeth City, NC
Distance to nearest cities:	Approx 30 miles
What to wear:	Shorts, tank tops, swim suits (NO G-STRINGS), pants, jeans
Available public transportation:	Taxi
Public transportation access:	Must call
Accessible amenities (by walking or public transportation):	
Food market:	yes
Shopping mall:	yes
Post office:	yes
Bank:	yes
Movie theater:	yes
Restaurants:	yes
Fitness center:	yes
Laundry:	yes
Internet café:	no
Public library:	yes



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Suggested Travel Information

Nearest international airport:	ORF (Norfolk, VA)
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Transportation from airport to employer and / or housing:	Taxi, shuttle, private driver
Nearest bus station (to the airport):	Greyhound
Bus information (web site):	www.greyhound.com
Nearest train information (to the airport):	n/a
Train information (web site):	n/a
If participant arrives after hours suggested, overnight accomodation:	overnight in Norfolk or Hampton, VA
Cost per night:	30-65+tax
Transportation to overnight accomodation:	Taxi, shuttle, private driver
Transportations cost:	Varies on distance \$20-\$50
Specific instructions:	

You may only report to employer Monday-Saturday between 9am and 6pm EST. You should expect it to take 2 hours from Norfolk (generally a little less but you never know about traffic so plan accordingly). This means that if you arrive to the Norfolk Airport or bus station after 3:45pm do not try to report to the employer on that day, you will want to overnight and then travel down the following morning. Remember you may not check in on Sundays so it is not advisable to plan your travel for Saturday unless you will arrive in the morning or early afternoon.

From Norfolk Airport or the bus station in either Norfolk or Hampton, Virginia you will have 3 transportation options:

- 1) taxi (cost \$160-\$190 dollars)
- 2) Carey VIP Shuttle (they have a 24 hour booth at the Norfolk Airport outside of door 3 by the baggage claim) Show your CHI job offer and receive 10% discount on your fare. (Cost of this generally ranges between \$160 and \$190 before discount)
- 3) Private Driver Ms Stephanie her email is jellybn1974@yahoo.com she charges a flat rate of \$130 for up to 3 people she will pick you up from Norfolk Airport if you are flying into Virginia or if you are traveling by Greyhound Bus she will pick you up from the bus station in Hampton, Virginia. You may email her to check her availability to pick you up once you have your flight information.

You will arrive and check in to Mr Nuzzi's office which is located within his hotel Shutters on the Banks Hotel located at 405 S Virginia Dare Trail, once there you will complete your paperwork, and pay the \$250 housing deposit, then he will transport you to a temporary housing area where you will live for approximately the first week while you are training. Orientation and training generally last for 5 days and is approximately 4-5 hours each day. So you will start orientation and training within a week of arrival and you should expect to work 20-25 hours your first week of work. This means you should be at 32+ hours by your 3rd week providing you are working at or above a satisfactory level and you successfully completed the training within the average training time.

Social Security Information

Does the company require students to have Social Security number before arriving to the work place?	no
Does the company provide Social Security application assistance?	yes



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Employer will assist with directions (possibly a ride) to the nearest Social Security office. This may only be done after you have been in the U.S. for at least 10 days and you successfully have validated yourself in SEVIS within the first 3 days of arrival.

Where is the closest Social Security office?

Elizabeth City, NC

How far is the Social Security office from the work place?

Approx 30 miles

Specific instructions:

To save money you should travel in groups to Social Security whenever possible. Also make sure that you refer to your student handbook and take the proper documents with you, if you do not do this you will waste not only your time but also your money.