



# CULTURAL HOMESTAY INTERNATIONAL

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## JOB DESCRIPTION

### USA WORK & TRAVEL PROGRAM



### Employer Information

<b>Employer name:</b>	Quality Inn Pavilion - Virginia Beach, VA
<b>Type of business:</b>	Hotel
<b>Job location:</b>	Quality Inn Pavilion - Virginia Beach, VA
<b>City:</b>	Virginia Beach
<b>State:</b>	VA
<b>Zip:</b>	23451
<b>Website:</b>	<a href="http://www.choicehotels.com">www.choicehotels.com</a>

### Why choose us?

Are you wanting to live and work near the Atlantic Ocean? Do you have a verbal English level of 6 or above? Are you in good physical shape, meaning you are able to lift 25-40 pounds regularly? Would you like to work in the hospitality industry? If you answered yes to all of these questions then this is the job for you!

This hotel is located just under a mile from the Virginia Beach Oceanfront right next door to the Virginia Beach Convention Center. On occasion you will be asked/required to work at a 2nd location (the Comfort Inn) located down at the Oceanfront (less than 1.5 miles).

No meals are offered but breakfast is available at a discounted rate and there is a restaurant on property serving Indian Food and many other restaurants of all types located within walking distance.

Employer provides mandatory onsite housing at the Quality Inn at a rate of \$80.00 per week per person in one of the suites which would sleep up to 10 and would be covered, the room will have either 5 full or queen size beds or 4 full/queen size beds and 2 single beds, and small kitchen or hot plate, microwave, and small fridge, sheets, towels, pillows, tv, electric/water/cable included, there will be a phone in your room incoming calls are free, out going calls there are fees make sure to always use a calling card when calling long distance. Or if you would prefer to have a smaller room then you could have a standard room with small microwave and fridge that would sleep up to 4 with 2 full size beds for \$90 pp a week. There is a \$50 per person non refundable deposit required upon arrival.

### Position

<b>Job title:</b>	Housekeeping-Quality Inn-Early
<b>Job description and required skills:</b>	Cleaning rooms, vacuuming, dusting, cleaning bathrooms, changing towels/sheets, and doing laundry, taking out trash, cleaning public areas of the property (ex. picking up trash in the parking lot and around the pool). From time to time you may be required to work at a second hotel located down the street along the Oceanfront. You must have a verbal English level of 6 or above by the ESOL 1-10 scale for this job.
<b>English level required:</b>	intermediate
<b>Hourly wage (before taxes):</b>	7.25
<b>Position ID:</b>	18394



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<b>Tips:</b>	no
<b>Bonus:</b>	yes
<b>Bonus conditions:</b>	If you learn quickly and are a productive, efficient worker and do your job very well, you may be given a pay raise after 30 days. The raise may be up to 25% of your base pay of 7.25.
<b>Estimated hours per day:</b>	5-7
<b>Number of days per week:</b>	5-7
<b>Possibility of students getting more than estimated hours:</b>	slight
<b>If so, is overtime paid at the rate of 1.5 hourly, after 40 hours of work per week?</b>	yes
<b>Earliest start date:</b>	05/20/2012
<b>Latest start date:</b>	05/20/2012
<b>Earliest end date:</b>	09/08/2012
<b>Latest end date:</b>	09/20/2012
<b>Is the employer willing to hire couples?</b>	no
<b>Is the employer willing to hire group of friends?</b>	yes
<b>Are meals included?</b>	no
<b>Is a drug test required?</b>	no
<b>Is Skype interview required?</b>	no
<b>Do students complete an additional application upon arrival?</b>	no
<b>Possibility to find a second job in the area</b>	yes
<b>Additional comments regarding second job:</b>	Second jobs may be available, but you can only work them around your primary employer. While you will work days primarily, there may be times when you are scheduled or asked to be on call during certain events at night.
<b>How soon after arrival will participants begin working?</b>	Within a week.
<b>Specific instructions for arrival to employer:</b>	You must arrive on May 19th or 20th only. After checking into your room, get a good night's sleep and report to BR the next morning.
<b>Is training required?</b>	yes
<b>Conditions of training:</b>	Training is paid at regular wage, length of training varies depending on how quickly you are able to learn and perform required tasks at or above a satisfactory level.



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<b>Is there possibility to change positions?</b>	no
<b>Are students required to wear a uniform?</b>	no
<b>Does employer provide uniform?</b>	yes
<b>Cost of uniform:</b>	0
<b>Is uniform refundable?</b>	no
<b>Do students need to purchase specific clothes or footwear?</b>	yes
<b>If so, details for clothing:</b>	You are required to wear long pants/slacks/trousers, sneakers, and a t-shirt (your legs, neck, chest, feet must be covered). Employer will give you a smock to wear while working. Grooming: no visible tattoos or piercings (stud earrings okay nothing big, bulky, or flashy), no bold hair colors, no extremely long fingernails.
<b>Additional information:</b>	You may be able to work additional hours or sometimes be assigned to work at their second hotel, located down at the Oceanfront. It is less than 1.5 miles from your regular work location at the Quality Inn. Since this location is next to a convention center, business needs of the hotel will change depending on certain events next door. You will have to be flexible to work with this employer.

## Housing Information

<b>City:</b>	Virginia Beach
<b>Housing assisted by:</b>	Employer
<b>Is student required to sign a separate housing contract?</b>	yes
<b>If so, contract details:</b>	Students will sign housing contract.
<b>Type of housing:</b>	Motel
<b>Number of people to a room:</b>	10
<b>Bedrooms:</b>	2
<b>Bath:</b>	1
<b>Estimated cost of housing per week:</b>	\$80.00 per person, per week
<b>Is housing cost deducted from paycheck?</b>	no
<b>Is housing deposit required?</b>	yes
<b>Deposit amount:</b>	\$100 per person
<b>Housing deposit due date:</b>	Arrival
<b>Instructions for deposit payment:</b>	First weeks rent & security deposit due at arrival. Rent is due same day each week. Example: If you arrive on a Monday, rent is due next Monday. \$50 of your security deposit is non refundable.
<b>Is housing deposit refundable?</b>	yes
<b>Conditions for deposit refund:</b>	Leave on good terms, no damages & approval from BR. Everyone in room is responsible. No exceptions. No loud music or parties. If you are evicted, you will not receive any refunds. \$50.00 is not refundable.
<b>Utilities included:</b>	yes
<b>If so, utilities details:</b>	Electric, gas, water.
<b>Utilities estimated cost per month:</b>	Included



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<b>Is the housing mandatory?</b>	yes
<b>Can students find alternative housing during their stay?</b>	no
<b>Method of transportation from housing to work site:</b>	Walking
<b>Transportation details:</b>	Housing is on property and is mandatory. You cannot change housing.
<b>Additional housing features:</b>	*Employer provides mandatory onsite housing at the Quality Inn at a rate of \$80.00 per week, per person, in one of the suites. It sleeps up to 10 and is co-ed. The room will have either 5 full or queen size beds or 4 full/queen size beds and 2 single beds, and small kitchen or hot plate, microwave, and small fridge, sheets, towels, pillows, tv, electric/water/cable included. There will be a phone in your room; incoming calls are free, but there are fees for outgoing calls, so make sure to always use a calling card when calling long distance. If you would prefer to have a smaller room, you could have a standard room with small microwave and fridge that would sleep up to 4 with 2 full size beds, for \$90 per person, per week.
<b>Location of work site best described as:</b>	Ocean
<b>Location details:</b>	Virginia Beach is a great area, there are museums, an aquarium, go cart track, miniature golf, small water park, & dance clubs for you to enjoy.
<b>Average daily temperature:</b>	85 and up; humid
<b>Community or regional website:</b>	<a href="http://www.vabeach.com">www.vabeach.com</a>
<b>Nearest cities:</b>	Virginia Beach
<b>Distance to nearest cities:</b>	Norfolk
<b>What to wear:</b>	Shorts, t-shirts, swim suit, jeans, pants, light jacket.
<b>Available public transportation:</b>	Bus/Taxi
<b>Public transportation access:</b>	Limited Hours
<b>Accessible amenities (by walking or public transportation):</b>	
<b>Food market:</b>	yes
<b>Shopping mall:</b>	yes
<b>Post office:</b>	yes
<b>Bank:</b>	yes
<b>Movie theater:</b>	yes
<b>Restaurants:</b>	yes
<b>Fitness center:</b>	yes
<b>Laundry:</b>	yes
<b>Internet café:</b>	yes
<b>Public library:</b>	yes



### *Suggested Travel Information*

<b>Nearest international airport:</b>	Norfolk International Airport (ORF)
<b>Nearest airport:</b>	Norfolk International Airport (ORF)
<b>Transportation from airport to employer and / or housing:</b>	Taxi/Shuttle
<b>Nearest bus station (to the airport):</b>	Greyhound
<b>Bus information (web site):</b>	<a href="http://www.greyhound.com">www.greyhound.com</a>
<b>Nearest train information (to the airport):</b>	N/A
<b>Train information (web site):</b>	N/A
<b>If participant arrives after hours suggested, overnight accomodation:</b>	Motel
<b>Cost per night:</b>	\$75 - \$125 per night
<b>Transportation to overnight accomodation:</b>	Taxi/Shuttle
<b>Transportations cost:</b>	Varies
<b>Specific instructions:</b>	Please make sure to upload your confirmed flight information into the system so the employer knows what day to expect you. It is important that you arrive only on the day specified - not earlier or later. After arriving to the bus station or airport, take a taxi or shuttle to the employer. You will be assigned your room. Get a good night's sleep and check in with BR the following morning.

### *Social Security Information*

<b>Does the company require students to have Social Security number before arriving to the work place?</b>	no
<b>Does the company provide Social Security application assistance?</b>	yes
<b>If so, details:</b>	<a href="http://www.ssa.gov/online/ss-5.pdf">www.ssa.gov/online/ss-5.pdf</a> Please print this form and bring it with you to the US.
<b>Where is the closest Social Security office?</b>	Norfolk
<b>How far is the Social Security office from the work place?</b>	10 miles



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