



CULTURAL HOMESTAY INTERNATIONAL

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JOB DESCRIPTION

USA WORK & TRAVEL PROGRAM



Employer Information

Employer name:	Sunset Pool Inc
Type of business:	Pool Company/Lifeguard
Job location:	Sunset Pool Inc
City:	Falls Church
State:	VA
Zip:	22041
Website:	www.sunsetpoolsmgmt.com

Why choose us?

Founded in 1999 as Sunset Pools, Inc. has 10 years of experience in providing superior pool management services for a variety of commercial and residential properties. The client list includes hotels, fitness centers, apartments and condominium communities.

Sunset Pools provides safe, affordable housing for all out-of-state employees. Sited just adjacent to public transportation, your apartment will be centrally located for convenient access to your onsite pool location, as well as local restaurants and shops, downtown dining and entertainment venues and the national monuments. These partially-furnished garden apartments feature standard appliances, including a refrigerator, stove, dishwasher and A/C system. Shared bedrooms and living spaces include air mattresses, lighting appliances, plastic table and seating. A refundable deposit of just \$100 is required upon arrival.

Transportation
Washington D.C. offers some of the best in public transportation, including city bus and shuttle routes and a 4-line Metrorail with 87 stations throughout D.C., Maryland and Virginia. Numerous walking and biking trails are nearby as well, many of which run alongside the Potomac River and national parkland, making it an easy and enjoyable way to reach your destination.

Position

Job title:	Lifeguard/Pool Operator-Early
Job description and required skills:	Job requires a lifeguard to ensure a safe & healthy environment for swimmers. You will have to pass a swimming test, which includes: swimming 500 yards (approximately 480 meters); surface diving to a depth of 7 – 10 feet (approx. 2.1 – 3 meters); and retrieving a 10 pound object (approx. 4.5 kilograms) & returning it to the surface. Must check & maintain specific chemical levels in pool. Additional required duties: Cleaning pool & surrounding area, cleaning restrooms, trash removal & enforcing pool rules and gate control at facility. All employees must be certified in Lifeguard Training, Community First Aid & CPR for Professional Rescuer. Mandatory training is available upon arrival. Please see attachment for more information.
English level required:	advanced
Hourly wage (before taxes):	7.25
Position ID:	21237



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Position Information

Tips:	no
Bonus:	yes
Bonus conditions:	Bonuses are based on work performance and attendance during your program. For more information you must speak to employer directly.
Estimated hours per day:	5-10
Number of days per week:	4-6
Possibility of students getting more than estimated hours:	slight
If so, is overtime paid at the rate of 1.5 hourly, after 40 hours of work per week?	yes
Earliest start date:	05/15/2013
Latest start date:	05/23/2013
Earliest end date:	09/02/2013
Latest end date:	09/20/2013
Is the employer willing to hire couples?	yes
Is the employer willing to hire group of friends?	yes
Are meals included?	no
Is a drug test required?	no
Is Skype interview required?	yes
Do students complete an additional application upon arrival?	yes
Possibility to find a second job in the area	no
Additional comments regarding second job:	2nd jobs may be available, however, work schedules will vary greatly and shifts are generally long so you should not plan on being able to get a second job.
How soon after arrival will participants begin working?	Generally within 3 days of completing & passing all training and tests.
Specific instructions for arrival to employer:	Should arrive to either BWI, DCA, or IAD airports or Washington D.C. bus/train station between 8am-9pm any day of the week. Employer will pick you up only if you confirm your arrival by email at least 4 days prior to arrival by emailing Ala at hr@sunsetpoolsmgmt.com you must include your complete arrival information. If you do not follow these instructions you will have to arrange your own transportation at your own cost to the office to check in. If you arrive outside of office hours and you have not made arrangements with the employer you will have to find and pay for your own place to stay until the office reopens. (office is closed on Saturdays and Sundays)
Is training required?	yes
Conditions of training:	Training is not paid; there is a fee of \$275.00 per person for training, which the employer will deduct from your first couple of paychecks. To become a certified lifeguard or pool operator, you will need to pass a swimming test, which includes: swimming 500 yards (approximately 480 meters); surface diving to a depth of 7 – 10 feet (approx. 2.1 – 3 meters); and retrieving a 10 pound object (approx. 4.5 kilograms) & returning it to the surface. Participation in a lifeguard training course is required as well. Upon successful completion, employees will receive the Cardio Pulmonary Resuscitation (CPR) certificate & the American Red Cross Lifeguard training & First Aid certificate, which are valid for 2 years.
Is there possibility to change positions?	no
Are students required to wear a uniform?	yes

Does employer provide uniform?

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Position: Lifeguard/Pool Operator-Early



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yes

Cost of uniform:

\$75.00

Is uniform refundable?

no

Do students need to purchase specific clothes or footwear?

yes

If so, details for clothing:

You should bring purchase a pair of flip flops or flat sandals. Employer will provide 2 t-shirts, a whistle, hip pack, hat, & swimsuit. Based on the nature of our business and client demands, Sunset Pool adheres to a strict grooming policy in which we require all of our lifeguards to have a natural hair color, body piercing and/or tattoos are not to be seen while working and men must be clean shaven at all times.



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Additional information:

Overtime may be available in some areas during certain weeks of the summer, but is not guaranteed. It will be based solely on the employers needs week by week, as well as your overall work performance. You may be living a working in a remote area, suburban neighborhood, or a metropolitan area in DC, Maryland or Northern Virginia. You cannot choose where you want to be. You will be placed where you are needed at the time of your arrival/completion of training based on the employers needs. Employer reserves the right to change your work and living location during the program if their needs change. (If moved and if you are living in employer provided housing the employer will move you at no cost to you). If you are not living in their housing and you are transferred to a different pool location/you will be responsible for changing housing on your own or arranging your own transportation. Employer will try to keep friends close, however, nothing is guaranteed. \$275 for training is broken down into the following fees; \$175 lifeguard training course; \$25 for lifeguard book; \$75 for mandatory pool operator training course.

Housing Information

Housing name:	SP12-Sunset Pool-Employer Prov.-VARIES BY PLACEMENT***
Housing address:	6066 Leesburg Pike, Suite 220
City:	Falls Church, VA 22302
Phone:	703-824-0997
Fax:	
Contact:	Ala latenco
Email:	hr@sunsetpoolsmgmt.com
Website:	www.sunsetpoolsmgmt.com
Housing assisted by:	Employer
Is student required to sign a separate housing contract?	yes
If so, contract details:	Students are required to sign separate housing agreement upon arrival. Students may find their own housing with condition to notify employer in advance, before arriving in USA. If you do not contact your employer before you arrive, you will be required to live in their housing. No exceptions. By accepting this job, you accept the housing. ***Washington Metropolitan Area including Northern Virginia and Southern Maryland / Baltimore Metropolitan Area / Annapolis Metropolitan Area are the areas of their housing.****
Type of housing:	Apartment
Number of people to a room:	4
Bedrooms:	2-3
Bath:	1-2
Estimated cost of housing per week:	\$330 per month, per person
Is housing cost deducted from paycheck?	yes
Is housing deposit required?	yes
Deposit amount:	\$100 pp
Housing deposit due date:	Arrival
Instructions for deposit payment:	Deposit due upon arrival.
Is housing deposit refundable?	yes
Conditions for deposit refund:	Housing left clean with no damages.
Utilities included:	yes
If so, utilities details:	Water, gas, electric included. Housing has full size refrigerator & stove/oven.
Utilities estimated cost per month:	0



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Is the housing mandatory?	yes
Can students find alternative housing during their stay?	no
Method of transportation from housing to work site:	Public transportation
Transportation details:	Students will live within either access to buses or metro to go to & from work or a small number of lucky few may live within walking distance.
Additional housing features:	Air mattresses, large plastic dining table and chairs is provided. YOU MUST BRING/PURCHASE YOUR OWN SHEETS/TOWELS/PILLOWS/BLANKETS. They are not provided for you by employer. There is no cable TV or phones in the housing either. If you would like to have something that is not in the housing, you may purchase it at your own expense. Some apartments may have cookware and/or washer and dryer and others may not. If there is additional furnishings they were left by former students that may have purchased them and left them for the next students, but there is no guarantee. Thrift stores, yard sales, www.craigslist.com and www.recycle.com are great places to pick up additional home furnishings for free or cheap prices.
Location of work site best described as:	Suburban
Location details:	Sunset Pool Inc manages pools in Maryland, Washington DC & Northern Virginia. The area international employees will work/live is determined by the employer upon completion of the Lifeguard Training Class. For this reason, some of you will be in suburban areas while others may be in metropolitan areas.
Average daily temperature:	40-70 F
Community or regional website:	www.northernva.com
Nearest cities:	Washington D.C.
Distance to nearest cities:	Depends on location assignment
What to wear:	Clothes that can be layered are best seasons will change.
Available public transportation:	Metro, bus, taxi
Public transportation access:	Good
Accessible amenities (by walking or public transportation):	
Food market:	yes
Shopping mall:	yes
Post office:	yes
Bank:	yes
Movie theater:	yes
Restaurants:	yes
Fitness center:	yes
Laundry:	yes
Internet café:	yes
Public library:	yes
Comments:	



Please keep in mind that while the employer does not like to change pools and move students around once they have assigned pools and everyone is settled that sometimes it is necessary. So if you are transferred to a different pool there is a chance that you may have to change apartments as well. Please keep a positive attitude and remember that being flexible is part of the program. Keep in mind that you will not know where you will be assigned to work until after you complete your training. Once you arrive you will be placed in a transition house or apartment until you complete your training and are assigned a pool. The housing & job go hand-in-hand if you are fired from the job you have 24 hours to leave the apartment. If fired you will not be allowed to return to visit, you may not be in any of the employer housing at anytime if your employment is terminated.



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Suggested Travel Information

Nearest international airport:	Washington, DC (IAD or DCA)
Nearest airport:	DCA
Transportation from airport to employer and / or housing:	Employer will pick up with atleast 4 days notice
Nearest bus station (to the airport):	Greyhound
Bus information (web site):	www.greyhound.com
Nearest train information (to the airport):	Amtrak
Train information (web site):	www.amtrak.com
If participant arrives after hours suggested, overnight accomodation:	Youth Hostel: www.hiwashingtondc.org (if you arrive after 9pm)
Cost per night:	\$30-\$40
Transportation to overnight accomodation:	Taxi/Shuttle/Metro
Transportations cost:	Varies on distance and type \$4 upwards of \$40
Specific instructions:	All travel arrangements must be confirmed 4 days prior to departure from your home country. Once you have confirmed your travel reservations, please email them to Ms. Ala latenco, the Human Resources Manager, at hr@sunsetpoolsmgmt.com If you follow the above instructions & arrive between 8am - 9pm to the D.C. area any day of the week, the employer will meet you & pick you up. If you do not arrive during the required times, you will have to go to a hotel or hostel and get a room for the night (completely at your own expense), the next day call the employer for additional instructions on reporting. It is very important to arrive during the required hours and to give proper notification of your arrival information in order for you to save money on additional transportation and overnight lodging expenses.

Social Security Information

Does the company require students to have Social Security number before arriving to the work place?	no
Does the company provide Social Security application assistance?	yes
If so, details:	Will assist with directions to the closest Social Security office.
Where is the closest Social Security office?	Varies on what pool you will work.
How far is the Social Security office from the work place?	Varies on location



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Students will work at the various pools but they may also have additional duties and assignments in or near one of the offices from time to time. During spring, you will work most of your program in indoor pools (indoor pools are primarily located in upscale hotels, some are also in community centers as well), however, during May and June, you may have additional work preparing outdoor pools for opening. Outdoor pools are not guaranteed, but it is possible from May onward. English level of 7 or above is required for this position, so high intermediate English can be accepted.



Sunset Pool Management Inc. provides pool management services to commercial and residential properties. The client list includes hotels, fitness centers, apartments and condominium communities in Maryland, Virginia and Washington D.C.

This lifeguard position pays \$7.25 per hour with housing at \$330 per month located within walking/biking distance of jobsite or near on public transportation



THE WASHINGTON, D.C. AREA



Cultural Attractions- Dozens of museums that offer free admission, national monuments, a wonderful zoo, a variety of cultural events and festivals throughout the year.



Getting around -The Washington D.C. area offers some of the best in public transportation, including city bus and shuttle routes and a 4-line Metrorail with 87 stations throughout D.C., Maryland and Virginia. Numerous walking and biking trails are nearby as well, many of which run alongside the Potomac River and national parkland, making it an easy and enjoyable way to reach your destination.



Venues - The Washington, DC area has a wide variety of restaurants and bars and nightclubs. Experience traditional U.S. cuisine as well as cuisines from all over the world at formal dining, casual or family friendly restaurants and sports bars in Washington, DC, Maryland and Virginia.