



CULTURAL HOMESTAY INTERNATIONAL

CHI BRINGS PEOPLE TOGETHER SINCE 1980!

JOB DESCRIPTION

USA WORK & TRAVEL PROGRAM



Employer Information

Employer name: Rhino, Inc. - Williamsburg, VA
Type of business: Fast Food
Job location: McDonald's - Richmond Road
City: WILLIAMSBURG
State: VA
Zip: 23185
Website: n/a

Why choose us?

Rhino has 4 McDonald's restaurants located in Williamsburg, VA. This is a wonderful first job experience. Many people think you cannot learn anything from working fast food jobs; they are easy. They are not easy and you will learn valuable customer service skills, the importance of working as part of a team, as well as responsibility.

Cultural exchange activities

Williamsburg is a beautiful colonial city full of American history. It is home to one of the oldest and most well known universities on the East Coast, The College of William and Mary. You can walk down old cobblestone streets and take a step back in time to in the Colonial section of the city. You are about 3 hours by car from Washington, DC and 1.5 hours by car from the Virginia Beach oceanfront. Colonial Williamsburg, Jamestown Settlement, Busch Gardens(April - October), Water Country USA (May - September). To find out about more events, email chiwendy.chinet.org. Make sure to like us on Facebook: www.facebook.com/CHIsoutheasternUS for additional events in surrounding areas.

Position

Job title: Restaurant Worker - Richmond Road - Advanced - Very Early

Job description and required skills: You will be trained in any or all of the following areas. Cashier: taking orders, bagging orders, running orders to cars, operating the POS system. Grill person: Cooking, assembling sandwiches. Prep: cutting vegetables, retrieving cases of product from freezers and coolers; working fryer. Openers and Closers: Open store, set-up or clean up and close store. All shifts and positions will require sweeping, mopping and general cleaning. All shifts will be between 5am & midnight. You will not set your shifts. You will not choose your shifts. Shifts assigned each week based on employer needs. You will handle pork.

English level required: advanced

Hourly wage (before taxes): \$8.00

Position ID: 32925



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Tips:	no
Bonus:	no
Estimated hours per day:	7
Number of days per week:	5
Possibility of students getting more than estimated hours:	slight
If so, is overtime paid at the rate of 1.5 hourly, after 40 hours of work per week?	yes
Earliest start date:	05/01/2017
Latest start date:	05/15/2017
Earliest end date:	08/30/2017
Latest end date:	09/10/2017
Is the employer willing to hire couples?	yes
Is the employer willing to hire group of friends?	yes
Are meals included?	yes
Meals details (discount, cost, # of meals):	1 free meal each day you are working
Is a drug test required?	no
Is Skype interview required?	no
Do students complete an additional application upon arrival?	yes
Possibility to find a second job in the area	yes
Second jobs require you to contact CHI at chiwt@chinet.org or 1-800-432-4643 to receive the required form. The new potential employer will need to complete it. Both you and the employer will need to sign and return it to CHI for approval.	
You can work with a new secondary employer ONLY AFTER you have received written authorization from CHI.	
Additional comments regarding second job:	Second jobs may be possible but cannot interfere with McDonald's schedule at any time. 2ND jobs MUST be approved by CHI BEFORE you can begin working. The employer MUST fill out & sign a Job Offer.
How soon after arrival will participants begin working?	Within 7 days of arrival.
Specific instructions for arrival to employer:	Upon arrival, go directly to housing to rest and unpack. Arrive to the employer Monday-Thursday, 9am-7pm only and report to the manager on duty. The first 1-2 weeks your hours are not guaranteed. Your hours will be based on training, your work performance and attendance.
Is training required?	yes
Conditions of training:	Training is paid at regular rate. Length of training varies on how long it takes you to learn and perform at or above a satisfactory level the required duties. Hours will be based on your work performance and attendance.
Is there possibility to change positions?	yes
Are students required to wear a uniform?	yes
Does employer provide uniform?	yes
Cost of uniform:	\$0
Is uniform refundable?	no



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Do students need to purchase specific clothes or footwear?

yes

If so, details for clothing:

Students are required to bring/purchase black pants (NO jeans) and black non-skid shoes (athletic shoes are best). Employer will provide shirt, name tag and hat. Conservative appearance - no bold hair colors, no facial piercings except stud earrings may be worn in ears only. Boys: Short hair, clean shaven at all times. Girls: Hair must be pulled up off of shoulders and away from face at all times while working. NO long nails or bright nail colors.

Additional information:

You will be assigned to one of 4 stores in Williamsburg. Please contact your employer at least 2 weeks prior to arriving to confirm your arrival and to find out what location you will be assigned to. If you are traveling with friends, they will do their best to keep you together but NO guarantees. You are not guaranteed to work the same shifts or have the same days off. They will do their best to make it so that you can have the same housing by working at the same location.

Housing Information

Housing name: SU17 - Rhino - Felecia Floyd

Housing address: 109 Quill Place

City: Williamsburg, VA 23188

Phone: 757-291-4444

Fax:

Contact: Felecia Floyd

Email: FeleciaF@aol.com

Website:

Housing assisted by: Must Arrange Own

Is student required to sign a separate housing contract? no

If so, contract details: N/A

Type of housing: House

Number of people to a room: 2

Bedrooms: 2

Bath: 2

Estimated cost of housing per week: \$95 per week, per student

Is housing cost deducted from paycheck? no

Is housing deposit required? yes

Deposit amount: \$25

Housing deposit due date: Arrival

Instructions for deposit payment: Deposit to be paid upon arrival.

Is housing deposit refundable? yes

Conditions for deposit refund: If there are no damages to the house or property, and rent has been paid, you will get your deposit back at checkout.

Utilities included: yes



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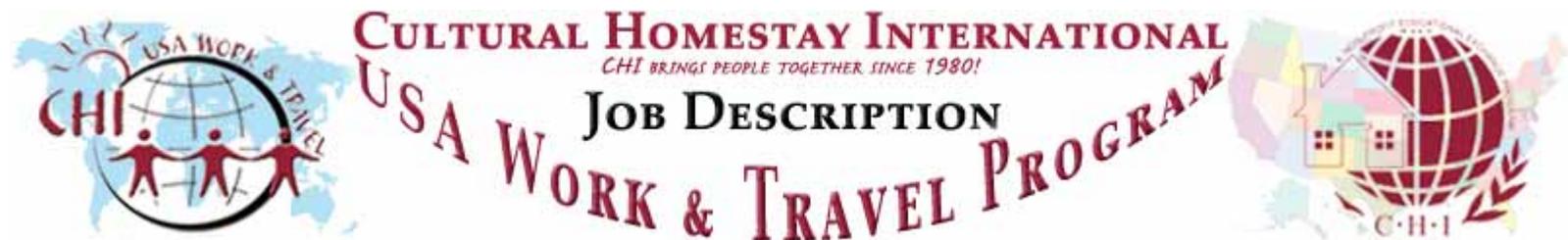
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If so, utilities details:	All utilities are included.
Utilities estimated cost per month:	0
Is the housing mandatory?	no
Can students find alternative housing during their stay?	yes
Method of transportation from housing to work site:	Must arrange own
Transportation details:	This housing is 6 miles from the employer. The owner has agreed to provide transportation to the bank, grocery and to work.
Additional housing features:	The house is fully furnished. WIFI, washer & dryer, TV's and much more. Weekly housekeeping is provided, and you are also able to use the kitchen for cooking. Beautiful home in Williamsburg.
Location of work site best described as:	Suburban
Location details:	Williamsburg is a very popular family tourist area; home to Busch Gardens & Water Country USA. There are interactive tours of the times & lives of colonial ancestors; great dining & quality shopping. Visit Williamsburg.com
Average daily temperature:	85 F and above; humid
Community or regional website:	www.williamsburg.com
Nearest cities:	Newport News, VA - Population: 214,114
Distance to nearest cities:	33.4 miles
What to wear:	Swimsuit, shorts, tank tops, light jacket, jeans, t-shirts
Available public transportation:	Bus system
Public transportation access:	Good
Accessible amenities (by walking or public transportation):	
Food market:	yes
Shopping mall:	yes
Post office:	yes
Bank:	yes
Movie theater:	yes
Restaurants:	yes
Fitness center:	no
Laundry:	yes
Internet café:	no
Public library:	yes
Comments:	

The owner has rented to J1 students for several years. This is her private home in Williamsburg. She is very nice and opens her home each year to international students. She just asks that you pick up after yourself and respect her home.



Suggested Travel Information

Nearest international airport:	Richmond International (RIC)
Nearest airport:	Newport News, Williamsburg (PHF)
Transportation from airport to employer and / or housing:	Taxi or Greyhound
Nearest bus station (to the airport):	Norfolk, VA & Williamsburg, VA
Bus information (web site):	Greyhound - www.greyhound.com
Nearest train information (to the airport):	Williamsburg, VA
Train information (web site):	Amtrak - www.amtrak.com
If participant arrives after hours suggested, overnight accomodation:	www.kayak.com
Cost per night:	\$70 - \$125
Transportation to overnight accomodation:	Taxi
Transportations cost:	Varies
Specific instructions:	You must email your employer at least two weeks before your arrival. If you are in a group of three or less, arrive into Richmond (RIC) Airport or Greyhound Bus, or at Amtrak train into Williamsburg, VA, your employer may be able to assist with transportation to housing. There are no guarantees. It is first come, first serve. It is based on your communication and employer's schedule. They will help if they can. ***Arrive to assigned work location or the manager on duty Monday-Thursday, 9am-7pm only. *** Do not arrive at McDonald's with luggage. Be prepared to pay for a taxi to your housing, if your employer is not available to pick you up.

Social Security Information

Does the company require students to have Social Security number before arriving to the work place?	no
Does the company provide Social Security application assistance?	yes
If so, details:	Monday, Tuesday, Thursday, Friday - 9 am - 3pm Wednesday - 9 am - 12 pm
Where is the closest Social Security office?	11706 Jefferson Avenue, Newport News
How far is the Social Security office from the work place?	30 miles
Specific instructions:	Remember: You can only apply for your Social Security number after you have validated in SEVIS and been in the country for at least 10 days. Make sure to read your student handbook and to take all of your documents with you. If you fail to take all of the required documents with you, you will have to travel back to Social Security on another day at your own expense.



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WELCOME LETTER
Cultural Homestay International

Rhino, Inc.
1620 Richmond Rd.
Williamsburg, VA 23188

Employer contact information
Robert Escobar
Email: robertescobar@comcast.net
Phone: 757-564-9552

Hello Participants,

My name is **Wendie Mewszel**, and I am your local Program Coordinator through Cultural Homestay International. I will be helping you prepare for your exciting summer in Williamsburg, Virginia! This packet contains very important information regarding your travels, so please be sure to **READ IT IN FULL**, and print a copy to bring with you to the United States.

* If you have not yet purchased a plane ticket, you should do so as soon as possible. **Let CHI and your employer know your flight information!**

***IF YOU WERE DENIED YOUR VISA AND ARE RECEIVING THIS EMAIL RESPOND TO THE SENDER AND LET THEM KNOW YOU ARE NOT COMING!**

If you have any questions, please don't hesitate to contact me at **chiwendy@chinet.org**.

For general questions and emergencies, you may always contact CHI's Main Office at 1(800) 432-4643.

Have a safe trip!

Sincerely,

Wendie Mewszel, Program Coordinator
Cultural Homestay International
Eastern North Carolina & Virginia
Facebook page: <https://www.facebook.com/chisoutheasternregion/>

1. BEFORE DEPARTURE

Read your CHI Student Handbook. You should have received this from your agency.

Bring:

- Documents: Passport, J- 1 Visa, DS 2019, sponsorship letter, job offer
- \$1000 US available (transportation from airport, housing deposits, food, etc.)
- Carry On (a change of clothes, medicines, copy of this letter) Always keep your important paperwork with you while traveling. Do NOT pack it!
- Contact your employer by email to notify him/her of your specific arrival time.
- Plan your flight accordingly: if your final destination is 5 hours away, make sure your flight arrives early in the day OR you have made a reservation at a hostel to stay overnight.
- Log into www.sevis.org as soon as you know your flights so you can enter your flight information!

2. CONTACT YOUR EMPLOYER

The contact person of **Rhino, Inc., is Robert Escobar**; you must contact **Robert** and **CHI** and let us know your flight information and when EXACTLY you will be arriving!

Please email **Robert** immediately at robertescobar@comcast.net. **Please also email myself (Wendie Mewszel) at chiwendy@chinet.org, with your exact arrival information and to confirm receipt of this letter!**

3. DIRECTIONS TO RHINO, INC.

You must email your employer at least **two weeks** before your arrival. If you are in a group of three or less, arrive into Richmond (RIC) Airport or Greyhound Bus, or at Amtrak train into Williamsburg, VA, your employer may be able to assist with transportation to housing. There are no guarantees. It is first come, first serve. It is based on your communication and employer's schedule. They will help if they can. ***Arrive to your employer or the manager on duty Monday-Thursday, 9am-7pm. *** Do not arrive at McDonalds with luggage. Be prepared to pay for a taxi to your housing, if your employer is not available to pick you up. Make sure your arrival to your housing is pre-arranged.

4. SEVIS

Before you arrive in USA- Log in to www.sevis.org and enter your flight information as soon as you purchase your flight ticket. **After you arrive in USA** - Log into the SEVIS system within **THREE** days of your arrival to the United States! Any delay can affect your Social Security Card application, which then affects WHEN YOU CAN START WORKING! **VALIDATE YOUR SEVIS STATUS IMMEDIATELY!**

a. Log in to www.sevis.org. If you can't log in, you need to call us.

b. IMMEDIATELY call CHI to complete the SEVIS validation process: 1(800) 432-4643.

c. Refer to your Student Handbook if you need specific instructions about how to log in. (Most public libraries have internet access – speak with library staff about your temporary stay in the US.)

d. Log back in after 3 days to make sure your visa status has been validated – this is a requirement BEFORE applying for a social security number!

5. APPLYING FOR A SOCIAL SECURITY NUMBER

- **Validate your Visas in SEVIS.**
- **Then wait 10 days and visit the closest social security office**

SOCIAL SECURITY OFFICE

11706 Jefferson Avenue Newport News, VA 23606

Social Security Office Hours: • MON, TUES, THUR, & FRI: 09:00 AM - 03:00 PM • WED: 09:00 AM - 12:00 PM • SAT & SUN & Federal Holidays: CLOSED

Employer arranges for transportation to nearest office.

PLEASE REMEMBER TO GET A RECEIPT AT THE SOCIAL SECURITY OFFICE. IT'S YOUR ONLY PROOF THAT YOU APPLIED! DO NOT LOSE IT.

6. HOUSING:

Pineapple Inn & Housing Center, 5437 Richmond Road, Williamsburg, VA 23188 (757) 259-9670 - **Ms. Amy Shinske** – Manager - info@pineapplehousing.com
www.pineapplehousing.com

Super 8 Motel, 6488 Richmond Road, Williamsburg, VA 23188 – (757) 565-0090 - **Yogesh “Yogi” Trivedi** - yogi23188@yahoo.com - www.williamsburgsuper8.com

Felecia Floyd, 109 Quill Place, Williamsburg, VA 23188 – 757-291-4444
Email: feleciaf@aol.com

America’s Inn, 1610 Richmond Road, Williamsburg, VA 23185 - 757-784-8973
Tammy Jamerson; Email: tammyjamerson12@gmail.com

7. TRANSPORTATION:

You can purchase a monthly bus pass for \$35, which allows you an unlimited number of rides. The Williamsburg Trolley is 1 round trip fare ALL DAY on the SAME DAY fare \$1. WATA (Williamsburg Area Transit Authority) is 1 way fare \$1.25. Website for both is <http://gowata.org/Pages/busroutes.html>

8. IMPORTANT PROGRAM POLICY:

Although federal program regulations state participants cannot be held in a job against their will, CHI's program policy requires participants to communicate directly with both their employer AND CHI to give a one week notice in writing which indicates when they plan to leave their job placement and their reason for leaving. Should the participant "no call/no show" at the work placement, this action will be considered a violation of the program sponsor's (CHI) rules, and may result in a participant's negative program status. Participants must consult with CHI before taking any action to leave their job.

HAVE A SAFE JOURNEY TO THE UNITED STATES, AND I LOOK FORWARD TO MEETING YOU SOON!
For general questions and emergencies, you may always contact CHI Main Office at 1-800-432-4643.



Welcome to Williamsburg, Virginia. Home to Rhino, Inc. Mc Donald's. Williamsburg is known as "The Revolutionary City." Come to see its museums, historic Jamestowne, many restaurants, shopping, amusement park, Kimball Theatre or take a tour of their history.

Restaurant Workers will make \$7.75 per hour at one of their four locations.



Download the application for Williamsburg on your smart phone
<http://www.colonialwilliamsburg.com/plan/cw-explorer/> .

