



CHI WORK AND TRAVEL

255 West End Avenue
San Rafael, CA 94901 USA

1-800-432-4643 x2
1-415-459-5397 x2

chiwt@chinet.org

wt.chinet.org

Job Description

EMPLOYER INFORMATION

Employer Name: Delaware North at Shenandoah National Park

Type of Business: Hotel & Resort

Job location: Skyland Upper Loop Mile 41

Location type: National Park

City: Luray

State: VA

Zip: 22835

Website: www.delawarenorth.com

Why choose us?

Shenandoah National Park encompasses part of the Blue Ridge Mountains in the U.S. state of Virginia. This national park is long and narrow, with the broad Shenandoah River and Valley on the west side, and the rolling hills of the Virginia Piedmont on the east. We are also only 90 miles from Washington DC! Perfect for outdoor/wilderness enthusiasts and photographers. Quiet, remote location far from the city lights.

Cultural exchange activities

The town of Luray has a couple of festivals during the summer. They also have Luray Caverns, which is close to where students are working. They also have a nice 4th of July celebration. The HR Manager also has cookouts for the students at her home. This is a great location for hiking and site seeing as well.

Position

Job title: Prep Cook - Skyland Lodge - Early

Job prerequisites: Wants experienced cooks. Please stress: They WILL NOT be changing positions.

Job description: Advanced English. You will be responsible for preparing high quality food items on a timely basis; cook and prepare food items according to recipes and quality standards; prepare food items for cooking; stock food items as needed; clean and maintain kitchen and food prep equipment; maintain proper sanitation controls of products; prepare sauces, vegetables, meat, fish and poultry items properly. You must be able to stand for your entire shift and be able to lift 40-50 lbs. Employer guarantees a minimum of 32 hours a week. Depending on guest needs and business volume, might be working more than 32 hrs/wk. Must have cook experience to apply!

English level required: Advanced

Hourly wage (before taxes): 9.00

Wage comments:

Meals: No

Meals details:

Position ID: 4833

Position Information

Tips: 0

Bonus: No

Bonus comments:

Estimated hours per day: 8



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Number of days per week: 5

Overtime: Slight

Overtime details:

Earliest start date: 5/7/2018

Latest start date: 5/23/2018

Earliest end date: 8/27/2018

Latest end date: 9/15/2018

Is the employer willing to hire couples? No

Is the employer willing to hire group of friends? Yes

Are meals included? No

Is a drug test required? Yes

Drug test comments:

Is employer interview required? No

Employer interview details:

Do students complete an additional application upon arrival? Yes

Possibility to find a second job in the area No

Second jobs require you to contact CHI at chiwt@chinet.org or 1-800-432-4643 to receive the required form. The new potential employer will need to complete it. Both you and the employer will need to sign and return it to CHI for approval. You can work with a new secondary employer ONLY AFTER you have received written authorization from CHI.

Additional comments regarding second job:

When will work begin? Within 2 days of arrival.

Arrival Instructions: Arrival at Washington Dulles Airport (IAD): A representative from Delaware North will pick you up at Baggage Claim. They will be holding a Delaware North sign.

•You MUST contact your employer at least 2 weeks in advance with your travel arrangements including the date and time of arrival in order for your employer to pick you up. You must plan this in advance with your employer though so they know when to pick you up. Pick up times are on Wednesday or Thursday each week. If you are unable to arrive on a Wednesday or Thursday--you will be required to get a hotel at your expense.

•**PLEASE TRY TO ARRIVE AT THE SAME TIME AS OTHER STUDENTS SO THE EMPLOYER CAN PICK UP A VAN LOAD OF STUDENTS IN ONE TRIP. ** Shenandoah Valley Regional Airport (SHD): If you contact your employer at least 2 weeks in advance with your travel arrangements including the date and time of arrival at the airport, your employer will provide transportation for you.

Is training required? Yes

Conditions of training: Training provided by the employer.

Is there possibility to change positions? No

Uniform required? Yes

Does employer provide uniform? Yes

Cost of uniform: Deposit required

Is uniform refundable? Yes

Uniform provided details:

Yes



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Job Description

Do students need to purchase specific clothes or footwear?

If so, details for clothing: Employees are responsible for their uniforms and badges; lost uniforms or damaged uniforms will need to be replaced and you will be responsible to pay the replacement costs. Uniform items provided to you include DNCPR shirt, name tag, & hat. Employees must provide their own pants and shoes. Pants should be black. Shoes must be black and slip resistant.

Grooming: No visible piercings other than earrings (maximum two per ear), hair must be natural in color, must be kept clean & neat and pulled back while working. Employees must bathe and use deodorant before coming to work.

Important points of job: Teamwork is very important. The lodge is very busy during the summer months, and all of the restaurants are busy for breakfast, lunch and dinner.

Additional position information: Please see the attached Prep/Cook job description. Housing is not private, it is shared and modest. You are taking a job in a very rural area and must be comfortable with living with others, sharing facilities, and living in the wilderness with little access to city living.

Housing Information

Housing name: 2018- Delaware North - Employer Provided

Housing address: Skyline Drive

City: Luray

Phone:

Fax:

Contact: Pam Wightman

Email: pwightma@delawarenorth.com

Website: www.delawarenorth.com

Housing assisted by: Employer

Is student required to sign a separate housing contract? Yes

If so, contract details: This will be signed upon arrival.

Type of housing: Dormitory

Number of people to a room: 2

Bedrooms: 3

Bath: 1

Cost Type: Week

Cost Amount: \$25.00

Cost Details: \$25 per student, per week

Is housing cost deducted from paycheck? Yes

Is housing deposit required? Yes

Deposit amount: \$100 per person

Housing deposit due date: Deducted each week from paycheck.

Instructions for deposit payment: The deposit will be deducted at \$25 per week, for four weeks.

Is housing deposit refundable? Yes

Conditions for deposit refund: As long as the house is left clean and without damage.

Utilities included: Yes



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Job Description

If so, utilities details: All utilities are included.

Utilities estimated cost per month: 0

Is the housing mandatory? Yes

Can students find alternative housing during their stay? No

Method of transportation from housing to work site: EmployerProvides

Transportation details: The dormitory is inside Shenandoah National Park, so students can get to work easily. It is on the same property as the employer, so students can walk to/from work. There is no transportation available in the National Park. The employer takes students to Luray each week, to shop at Walmart.

Additional housing features: The dorms only have bathrooms and beds. There is WiFi available in dorms and in the common areas. Some areas have stronger or weaker WiFi signal, it will vary per location. There is no access to cooking facilities. You will need to buy non perishable snack items for your room that can be stored in a Tupperware container to avoid attracting insects or mice. You can purchase healthy, filling meals for approximately \$4 in the kitchen.

Comments: Meals are purchased at the employee dining hall at a discounted rate (approx. \$4 per meal). All food must be paid for while working for Delaware North. Housing is not private, it is shared and modest. You are taking a job in a very rural area and must be comfortable with living with others, sharing facilities, and living in the wilderness with little access to city living.



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Job Description

Location Area Information

Location type: National Park

Location of work site best described as: National Park

Location details: Located 20 minutes from the nearest city and just 75 miles from the bustle of Washington, D.C., Shenandoah National Park is your escape to recreation and re-creation. Cascading waterfalls, spectacular vistas, quiet wooded hollows—great place to hike, camp, bike, fish, take photographs, or go canoeing. 200,000 acres of protected lands are haven to deer, songbirds, and other wildlife. It is almost 4000 feet to the tallest point of the mountains. Inside the National Park there is no public transportation available; nor any of the accessible amenities listed below. They are available outside the park in Luray. Only a laundry facility is available inside the Park.

Luray, a small town near the park, is home to the world famous Luray Caverns and the central entry point of the Shenandoah National Park and scenic Skyline Drive. Population: 4,869. Housing is not private, it is shared and modest. You are taking a job in a very rural area and must be comfortable with living with others, sharing facilities, and living in the wilderness with little access to city living.

Average daily temperature: High 87 F; Low 62 F

Community or regional website: www.nps.gov/shen

Nearest cities: Washington, D.C.

Distance to nearest cities: 75 miles

What to wear: Swimsuit, shorts, tank tops, light jacket, jeans, t-shirts

Available public transportation: No public transportation. The employer provides transportation to Luray for shopping.

Public transportation access:

Accessible amenities (by walking or public transportation)

Food market: Yes

Shopping mall: Yes

Post office: Yes

Movie theater: Yes

Restaurants: Yes

Fitness center: Yes

Laundry: Yes

Internet café: Yes

Public library: Yes



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Suggested Travel Information

Nearest international airport:	Dulles International (IAD) Washington, DC
Nearest airport:	Shenandoah Valley Regional Airport (SHD)
Transportation from airport to employer and / or housing:	Airport Pick Ups are Wednesday and Thursday ONLY
Nearest bus station (to the airport):	Greyhound
Bus information (web site):	www.greyhound.com
Nearest train information (to the airport):	Amtrak
Train information (web site):	www.amtrak.com
If participant arrives after hours suggested, overnight accomodation:	Hotel
Cost per night:	\$90-\$200 per night
Transportation to overnight accomodation:	Taxi
Transportations cost:	\$20-\$40
Travel Instructions:	<p>Arrival at Washington Dulles Airport (IAD): A representative from Delaware North will pick you up at Baggage Claim. They will be holding a Delaware North sign.</p> <p>•You MUST contact your employer at least 2 weeks in advance with your travel arrangements including the date and time of arrival in order for your employer to pick you up You must plan this in advance with your employer though so they know when to pick you up. Pick up times are on Wednesday or Thursday each week. If you are unable to arrive on a Wednesday or Thursday--you will be required to get a hotel at your expense.</p> <p>•**PLEASE TRY TO ARRIVE AT THE SAME TIME AS OTHER STUDENTS SO THE EMPLOYER CAN PICK UP A VAN LOAD OF STUDENTS IN ONE TRIP. ** Shenandoah Valley Regional Airport (SHD): If you contact your employer at least 2 weeks in advance with your travel arrangements including the date and time of arrival at the airport, your employer will provide transportation for you.</p>

Social Security Information

Does the company require students to have Social Security number before arriving to the work place?	No
Does the company provide Social Security application assistance?	Yes
If so, details:	Transportation will be provided to get to Social Security. Make sure you bring ALL documents with you to their office. If you forget something, you will have to go back at your expense.
Where is the closest Social Security office?	351 North Mason St., Harrisonburg, VA
How far is the Social Security office from the work place?	35 miles
Specific instructions:	You must validate yourself in SEVIS within 3 days of arriving in the USA! Either log into www.sevis.org or call CHI at 1-800-432-4643 to validate. Then after 10 business days you can go to Social Security to apply for your social security card. Be sure to get a receipt, it is the only proof that you have applied. Hours: Mon & Tue 9am-3pm, Wed 9am-12pm, Thu & Fri 9am-3pm, except Federal holidays.



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Job Description



PREP-COOK

Position Summary: Responsible for preparing high quality food items on a timely basis.

Essential Responsibilities:

- Cook and prepare food items according to recipes and quality standards
- Maintain current knowledge of menu and products
- Prepare food items for cooking
- Stock food items as needed
- Clean and maintain kitchen and food prep equipment
- Maintain proper sanitation controls of products
- Comply with safety and quality standards
- Retrieves and transports necessary food products to cooking line
- Performs other duties as required by management
- Prepares sauces, vegetables, meat, fish and poultry items properly

Minimum requirements:

- High school diploma or GED
- Prior cooking experience
- Food safe handling license/training preferred
- Must know the English language, both spoken and written – able to read & interpret documents such as safety rules DNC Alcohol Regulations, operating and maintenance instructions and procedure manuals.

Physical requirements:

- Standing for entire shift
- Lifting up to 40 to 50 lbs. with frequent twisting, bending, lifting and reaching.

USE OF EQUIPMENT

- Dishwashing Machine
- Grill
- Steamer
- Oven
- Calculator
- Other Kitchen Equipment