



## CHI WORK AND TRAVEL



255 West End Avenue  
San Rafael, CA 94901 USA



1-800-432-4643 x2  
1-415-459-5397 x2



chiwt@chinet.org



wt.chinet.org

## Job Description

### EMPLOYER INFORMATION

**Employer Name:** Mall of America-Nickelodeon Universe

**Type of Business:** Recreation, Sports, Family Entertainment

**Job location:** 60 E BROADWAY

**Location type:** Suburban area

**City:** BLOOMINGTON

**State:** MN

**Zip:** 55425

**Website:** [www.mallofamerica.com/employment](http://www.mallofamerica.com/employment)

### Why choose us?

Nickelodeon, the #1 entertainment brand for kids, and Mall of America®, the nation's premier shopping destination, have joined forces to create a one-of-a-kind theme park. Located in the center of Mall of America, Nickelodeon Universe® features seven acres of unique attractions and entertainment. Students will be operating rides in the theme park at one of America's most popular destinations!

### Cultural exchange activities

Mall of America® is located in Bloomington, Minnesota - only 15 minutes from downtown Minneapolis and St. Paul. As one of the most visited tourist destinations in the world, Mall of America features - 520 stores, 50 restaurants and attractions galore, including Nickelodeon Universe®, the nation's largest indoor theme park, and the new American Girl store. Plus, there's no sales tax on clothing or shoes!

### Position

**Job title:** Cashier, Food Service - Move-in 6.1.19

**Job prerequisites:** Must be able to be on your feet for your entire shift, bending, standing, kneeling, squatting and lifting. 2. Physically demanding job and must be good with people and children and be able to speak fluent English. 3. Must be friendly and like working with people and food. 4. Must be flexible and be able to do any of the jobs asked of you, working in some of the different areas in the park.

**Job description:** Provide outstanding guest service, greet customers, polite conversation with customers. You must always have a smile on your face and be positive! Must be knowledgeable about food safety and ingredients, oversee safety and cleanliness of your station. You must also be able to handle cash, count cash accurately, make change for customers, sell tickets and retail merchandise to customers. Must also be willing to do other duties as assigned like sweeping and cleaning the park, acting as greeters, be in other retail areas throughout the park. Please see attached job description for all required duties for this job. Employer interview required.

**English level required:** Advanced

**Hourly wage (before taxes):** 9.91

**Wage comments:**

**Position ID:** 8881

### Position Information

**Tips:**

**Bonus:** No

**Bonus comments:**

**Estimated hours per day:** 6-8



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### Job Description

Number of days per week: 4-5

Overtime: Yes

Overtime details:

Earliest start date: 5/25/2019

Latest start date: 6/2/2019

Earliest end date: 8/25/2019

Latest end date: 9/1/2019

Is the employer willing to hire couples? No

Is the employer willing to hire group of friends? Yes

Meals? No

Meals details:

Is a drug test required? Yes

Drug test comments: You must pass the drug test in order to work here. If you have used any drugs within 30 days of the test, including marijuana, you will most likely not pass the test.

Is employer interview required? Yes

Employer interview details: Students will need to interview with the employer.

Do students complete an additional application upon arrival? Yes

Possibility to find a second job in the area No

Second jobs require you to contact CHI at [chiwt@chinet.org](mailto:chiwt@chinet.org) or 1-800-432-4643 to receive the required form. The new potential employer will need to complete it. Both you and the employer will need to sign and return it to CHI for approval. You can work with a new secondary employer ONLY AFTER you have received written authorization from CHI.

Additional comments regarding second job: This is a large area and opportunities for second job are good. Many students work 2nd jobs in the other shops at the mall.

When will work begin? Tuesday and Saturday is the beginning of training, drug test is Monday or Friday

Arrival Instructions: Training starts on either Tuesdays or Saturdays during the week and the drug test is taken the day prior to the start of training.

Is training required? Yes

Conditions of training: Training will take about 5 days and for the first 2 weeks you will most likely not get 32 hours. Once training is done, you will be 32 hours or more.

Is there possibility to change positions? Yes

Uniform required? Yes

Does employer provide uniform? Yes

Cost of uniform: \$50 for pants and shoes

Is uniform refundable? No

Uniform provided details:

Do students need to purchase specific clothes or footwear? No

If so, details for clothing: Students are provided with a shirt but will need to purchase pants and shoes. Please see uniform guide attachment.

Grooming:

Important points of job: All students will move into the housing on the same date. If students arrive before move-in date, they will have to find their own temporary housing. Move in date will be approximately 6/01/19 but will depend upon visa approvals and arrivals of all students assigned to this



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## Job Description

room.

**Additional position information:** Must be able to be on your feet for your entire shift, bending, standing, kneeling, squatting and lifting. Physically demanding job and must have excellent customer service and be good with people and children. Must speak fluent English and be comfortable with American currency.

### Housing Information

**Housing name:** Sonesta ES Suites

**Housing address:** 3040 Eagandale Pl

**City:** Eagan

**Phone:**

**Fax:**

**Contact:** Karl Grunz

**Email:** chikarg@chinet.org

**Website:** <https://www.sonesta.com/minneapolisstpaul>

**Housing assisted by:** CHI

**Is student required to sign a separate housing contract?** Yes

**If so, contract details:** Students will be required to sign a housing contract/rental agreement upon arrival. One month payment plus tax and \$150 security deposit.

**Type of housing:** Hotel

**Number of people to a room:** 4

**Bedrooms:** 0

**Bath:** 1

**Cost Type:** Week

**Cost Amount:** \$158.90

**Cost Details:** 158.90 per student/week

**Is housing cost deducted from paycheck?** No

**Is housing deposit required?** Yes

**Deposit amount:** 150

**Housing deposit due date:** Upon arrival

**Instructions for deposit payment:** Payment of \$150 security deposit and one month worth of rent of \$635.50 - for a month with 30 days and \$615 for a month with 30 days plus tax is required upon arrival and going forward you will be paying the same amount per student/month. After 30 days taxes will be taken out of rent per law and will be deducted on your next month's rent. \$150 security deposit will be given back to you on your last month if you leave your room as is when you first arrive and there are no broken or missing appliances.

**Is housing deposit refundable?** Yes

**Conditions for deposit refund:** It is refundable IF the room is being cleaned just exactly like it was when you checked-in and nothing is missing or broken.

**Utilities included:** Yes

**If so, utilities details:** Heat, electric, Water, Air-conditioner, Heater and Gas

**Utilities estimated cost per month:** 0

**Is the housing mandatory?** Yes



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## Job Description

<b>Can students find alternative housing during their stay?</b>	No
<b>Method of transportation from housing to work site:</b>	Public
<b>Transportation details:</b>	<p>Sonesta Suites will provide shuttle for work purposes daily at no charge. The shuttle has a set schedule to get back and forth to the Mall. As soon as you receive your schedule you will have to fill the form at the front desk for drop off and pick-up times. If you fail to list down your name at the front desk you will have to find your own transportation to and from Mall. You have to be 5 minutes early with your scheduled time or else the shuttle will leave you behind if you are not on time. The shuttle will not wait for you because they have scheduled times for other guests at the hotel as well.</p> <p>The shuttle will also pick you up at the airport and take you back upon departure. There is also once a week scheduled grocery run to Walmart on Sundays in which they will drop you off and pick you up after an hour.</p>
<b>Additional housing features:</b>	<p>The shuttle will not take you to other places except for the Mall, Airport and Walmart.</p> <p>The housing is a studio apartment with 2 queen beds and a pull-out sofa bed. Free breakfast daily and dinner on Tuesday, Wednesday and Thursday. There will be four students assigned by CHI per room. It will be same-gender assignments. 2 students will have to share a bed. If you want to sleep separately, one person may have to purchase an air mattress and one can sleep on the queen size pull-out sofa bed as well. There is a small kitchen with appliances and dishwasher. Small living space. Linens are provided by the hotel along with once a week cleaning services. Outdoor pool and exercise area. Coin operated laundry room. You will have to purchase your own toiletries.</p>
<b>Comments:</b>	<p>Upon arrival, your coordinator, Karl Grunz will have a meeting to re-iterate the housing agreement and have you sign it. Please read the rental agreement attached to this. She will also check the rooms bi-weekly to ensure cleanliness. Rate is current as of 10/31/2018.</p>



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## Job Description

### Location Area Information

**Location type:** Suburban area

**Location of work site best described as:** Suburban area

**Location details:** With a beautiful location on the banks of the Minnesota River, the city of Bloomington has much to offer travelers. Not only is it home to the world-famous Mall of America®, but this city of 85,000 also houses the stunning Minnesota Valley National Wildlife Refuge, Water Park of America, an extensive system of hiking and biking trails and much more. Twin Cities visitors also enjoy Bloomington's many travel conveniences, including its central location, proximity to the airport, and easy freeway access to Interstates 35W and 494. In addition, Bloomington offers free parking, free hotel shuttles to the airport and Mall of America, and the Hiawatha light rail line, which runs from the Mall of America, to Minneapolis-St. Paul International Airport and downtown Minneapolis.

**Average daily temperature:** Summer: High 95F (35C); Low 65F (18C)

**Community or regional website:**

**Nearest cities:** Minneapolis, St. Paul / 407,207

**Distance to nearest cities:** 10 minutes

**What to wear:** Summer: Shorts, pants, short sleeve shirts, tennis shoes, sandals, light jacket, light slacks.

**Available public transportation:** Bus

**Public transportation access:** Light Rail

### Accessible amenities (by walking or public transportation)

**Food market:** Yes

**Shopping mall:** Yes

**Post office:** Yes

**Movie theater:** Yes

**Restaurants:** Yes

**Fitness center:** Yes

**Laundry:** Yes

**Internet café:** Yes

**Public library:** No



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### Suggested Travel Information

**Nearest international airport:** Minneapolis-St. Paul International Airport

**Nearest airport:** Minneapolis-St. Paul International Airport

**Transportation from airport to employer  
and / or housing:** Bus or taxi

**Nearest bus station (to the airport):**

**Bus information (web site):** [www.metrotransit.com](http://www.metrotransit.com)

**Nearest train information (to the airport):** [www.amtrak.com](http://www.amtrak.com)

**Train information (web site):** [www.amtrak.com](http://www.amtrak.com)

**If participant arrives after hours suggested,  
overnight  
accommodation:** Hotel

**Cost per night:** \$65 or more

**Transportation to overnight accommodation:** Bus or taxi

**Transportations cost:** \$25

**Travel Instructions:**

### Social Security Information

**Does the company require students to have  
Social Security number before arriving to  
the work place?** No

**Does the company provide Social Security  
application assistance?** No

**If so, details:**

**Where is the closest Social Security office?** Minneapolis, MN

**How far is the Social Security office from the  
work place?** 7.8 miles or a 40 minute bus ride

**Specific instructions:** You must validate yourself in SEVIS within 3 days of arriving in the USA! Either log into [www.sevis.org](http://www.sevis.org) or call CHI at 1-800-432-4643 to validate. Then after 10 business days you can go to Social Security to apply for your Social Security card. Be sure to get a receipt, it is the only proof that you have applied. Telephone: 1-800-772-1213; Hours: Mon & Tue 9am-4pm, Wed 9am-12pm, Thu & Fri 9am-4pm, except Federal holidays. Please get a receipt, it is the only proof you have that you applied for your social security number!



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## Job Description

### Housing Attachment(s)



### Housing Attachment(s)







CULTURAL HOMESTAY INTERNATIONAL

# Welcome Letter

## WORK & TRAVEL

Dear Student,

Hello and Welcome! We are so happy that you will be visiting our country. Work & Travel can be difficult, especially in the beginning, but we believe you will find your experience rewarding and unforgettable. CHI is here to help! Please read carefully through this Welcome Letter.

My name is Jodi Blank. I am the Regional Manager for the Midwest Region for Cultural Homestay International (CHI). My team and I will be happy to answer any questions you might have and we will also be available throughout your stay to assist with any problems that may occur. Please remember to check your email daily for important communications.

You must stay in contact with your CHI representative.

Have the best summer of your life!

Warm Travel Wishes,

*Jodi Blank*

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**Please read the CHI Student Handbook, which you should have received at orientation or from your student agency. You are responsible for following all rules in this handbook. The rules are in place for your health, safety, and welfare. Failure to follow the rules may result in a participant's negative program status.**

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### Be Prepared

- Make photocopies of important documents and leave a copy with loved ones.
- Back up your digital photos, in case your phone is stolen or broken.
- Leave things you could not bear to lose at home.
- Bring your welcome letter, your important documents, two extra sets of clothes and your necessary medicine in your carry on luggage. Checked luggage is often lost. The airline will deliver your bag to your US housing or employer once found, but it could take 3 or 4 days.
- \*If your luggage is lost, send it to your employers address to ensure delivery.



- You are required to bring \$1000 with you from your country. We recommend you bring \$1200. The first few weeks of Work & Travel you will need these funds to establish yourself in a new country. You will need to pay your housing deposit, pay a week or two of rent, buy a sim card, purchase pillows, sheets, and blankets, food, uniforms, a bicycle, or have transportation money. It takes a few weeks to start working, be trained, become integrated into the schedule and get your first paycheck. You will be nervous and out of money when your first paycheck arrives. Be prepared, you are moving to another country.
- 

## Be Safe

- Exercise adequate discretion, stay aware of your belongings, and avoid putting yourself into risky situations (such as unlit, deserted areas at night).
  - Open a bank account, on the first day you check into your US housing, to keep the recommended \$1200 you brought from your country safe and secure. You will need this money. Never keep large amounts of money in your student housing no matter how much you trust your roommates.
  - Once in the United States, never carry large amounts of money. You will have a debit card from the bank, if lost, this can always be cancelled. Do not give your PIN (personal identification number) to anyone. If you lose your cash, it can not be replaced.
  - Once in the United States, never carry your important documents or valuables to work. Keep your documents, including passport, safely hidden in your room. Never give your passport or documents to anyone (such as a landlord or employer) to keep. It is illegal for anyone to take your passport or documents from you for any reason.
  - Bring an ID from your country to carry with you that can easily be replaced (University ID, residency card, drivers license). Passports are difficult and expensive to replace, and losing your passport can ruin your travel period plans.
  - Establish a “do not lose it” discipline. Travelers are more likely to inadvertently lose their bags than to have them stolen. I have heard of students leaving passports under pillows, bags on the overhead rack on the bus, and documents in the taxi. Always take a look behind you before leaving any place or form of transport.
  - When you are out and about, never casually or carelessly set down any small valuable item, such as a phone or wallet. Either hold it in your hand or keep it tucked away. At cafés, do not place your phone on the tabletop or purse on the back of the chair where it will be easy to snatch — keep phones and valuables in your front pocket. Make it a habit to be careful with your things; it will become second nature.
  - Stay vigilant in crowds and steer clear of disturbances near you.
  - Participants should use common sense, stay with a partner or friend, especially at night. It is recommended participants let a friend know where they are.
  - Bicycle riders with helmets had an 85 percent reduction in their risk of head injury and an 88 percent reduction in their risk of brain injury. If you ride a bicycle in the US, wear a helmet.
- 

## Communicate Your Arrival Information

- Check your email frequently for important information.
- Plan your flight accordingly: if your final destination is 5 hours away, make sure your flight arrives early in the day OR you have made a reservation at a hotel or hostel to stay overnight.
- Do not arrive late at night! You may not be able to get into your housing after 20:00.
- You must contact your CHI representative, to let them know when you will be arriving.
- You must log into [www.sevis.org](http://www.sevis.org) to enter your flight information, as soon as you book your ticket.

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## **Student and Exchange Visitor Information System | WWW.SEVIS.ORG**

**To access [www.sevis.org](http://www.sevis.org), you need your family name as it appears on your DS-2019 form and your 11 digit DS number, starting with letter N**

- You must log into [www.sevis.org](http://www.sevis.org) to enter your flight information, as soon as you book your ticket.
- You are required to access [www.sevis.org](http://www.sevis.org) within three days of arrival into the United States.
- You are required to access [www.sevis.org](http://www.sevis.org), every month following your initial check in, for the duration of your program to complete a monthly report.
- Failure to complete SEVIS check-ins, may result in a participant's negative program status.

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## **Arriving at a United States Airport**

**The following documents you MUST have in your possession and present to the U.S. immigration officials upon arrival in the U.S.:**

- Valid passport
- DS-2019 Form, the original copy signed with blue ink. Do not accidentally give your loved ones the original copy for safekeeping.
- I-901 SEVIS fee receipt
- J-1 Visa
- Job Offer
- Sponsor Letter

### **Arrival Tips:**

- The immigration officer will review all documents, validate, and place a stamp on your DS-2019 form and your passport. The officer will then return all validated documents to you, including the DS-2019 form.
- Use your “do not lose it” discipline, remember to collect all documents from the immigration officer. This is a place students often misplace documents. Students are nervous, excited and fail to check they have received everything back before leaving the area.
- Wait to check-in on social media or take a selfie until you check you have all your documents.
- You should have no problem entering the U.S. as long as you have all the proper documentation, cooperate and communicate respectfully with the U.S. immigration officers at the airport.

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## **Traveling to your Final Destination**

- Before you leave your home country map out your trip. [www.rome2rio.com](http://www.rome2rio.com) is a great website for this research. Your CHI representative will send you exact instructions in a letter prior to your arrival. Check your email daily, it is very important.
  - When estimating your arrival time please add extra time for waiting for baggage, eating, or missing a bus or train connection.
  - Be sure to have a small amount of American currency for regional travel before leaving the airport. Do NOT accept rides from strangers at the airport!
  - Plan accordingly, if arriving late at night, please stay in a hotel or hostel and travel in the morning. (You will not be able to get into your housing if arriving late at night.)
- 

## Arriving at your Final Destination | What do I need to do now?

- It is very important that you log into the SEVIS system within three days of your arrival. Log into [www.sevis.org](http://www.sevis.org) or if you have no access to the web, call CHI for assistance at 1-800-432-4643. There are SERIOUS consequences if you do not validate your visa, beginning with a cancellation of your visa, so do it as soon as possible!
  - Go to your employer, let them know you have arrived safely. They will provide you with your orientation/start date.
  - 24 hours after entering the United States you will be required to retrieve a document on the internet called an I-94.
  - Wait 5 business days after checking into SEVIS and report to the Social Security office to apply for a Social Security number.
- 

## I - 94

The I-94 Form is the Arrival / Departure Record that is issued by the immigration officer at the airport to all foreign visitors entering the United States. All I-94 records are created electronically and accessible online 24 hours after arrival.

### Retrieval Tips:

- Wait 24 hours following your arrival in the US before you attempt to retrieve your I-94 number.
  - Ensure that the computer you are using is connected to a printer (local library).
  - Go to the <https://i94.cbp.dhs.gov>
  - Enter the required information in all CAPITAL letters. Please make sure you enter your name exactly as it appears in your passport
  - Click Submit
  - You must print this document, it is a required document at Social Security
- 

## Applying for a Social Security Number

You must register with the local Social Security Office to get your card and number. **YOU MUST WAIT TO RECEIVE YOUR S STATUS**, before you apply for a Social Security card! This in most cases, takes 5 business days from the day you first checked into SEVIS.

## Required Documents:

- Valid passport
  - DS-2019 Form, the original copy signed with blue ink. Do not accidentally give your loved ones the original copy for safekeeping.
  - I-901 SEVIS fee receipt
  - J-1 Visa
  - I - 94 Form, printed from the internet at your local community library or employer.
- 

## Second Jobs

- CHI does not provide second jobs.
  - Second jobs are possible. However, your responsibility is to your primary employer. It is the primary employers participation in the Work & Travel program that has afforded you the opportunity to come to the United States.
  - A second job may not conflict with your primary CHI position in anyway.
  - If you are considering looking for a second job, please be reminded the employer must be approved by CHI for your safety.
  - Failure to have any second job approved may result in a participant's negative program status.
  - Your CHI representative will send you exact instructions in a letter prior to your arrival. Check your email daily, it is very important.
- 

## Health Insurance

**It is required that all participants of Work & Travel obtain health insurance.**

- Your health insurance provider will email your instructions to obtain your insurance card.
  - Do not leave your home country without accessing the health insurance website and printing your card.
  - In the United States, doctors and hospitals are in different buildings. Doctors generally have offices away from the hospital or work at an urgent care facility or clinic.
  - For a basic illness, you will go to a doctors office, urgent care facility or clinic, pay \$100 and your insurance will cover any costs incurred after \$100.
  - For a serious emergency, you will go to the hospital or emergency center, pay \$350 and your insurance will cover any costs incurred after \$350.
  - There is limited coverage for dental emergencies. Please visit your primary care doctor and dentist in your home country before traveling to the United States.
  - Please contact your CHI representative to report any illness or emergency you may have, so they can provide assistance.
- 

## Know the Law

- In the United States, you must be at least 21 years of age to purchase, possess or consume alcoholic beverages. Underage drinking is illegal and can have severe consequences for young people who drink and for adults who provide alcoholic beverages to those under 21.
-



# BLACK PANT GUIDELINES

**YES!** Black Pants must be neat in appearance and not faded. Slacks, and chino styles are appropriate. They must be plain black with no writing or other embellishments. They should fit properly (not too big or too small) and sit at the waist or hip (no sagging).

**NO!** Cargo pants, jeans/denim, “yoga” or jersey knit pants, capris, shorts/skorts, leggings/jeggings, stretch pants and skinny jeans are *not* appropriate. Frayed pant legs are not appropriate. Make sure your pants are the correct length for your size so you can avoid fraying the edges or getting them excessively dirty.

## Examples of appropriate work pants for men:



## Examples of appropriate pants for women:



*\*Please note that the shoes shown with the women’s styles are not appropriate per our safety standards. Please see the footwear guidelines for appropriate alternatives.*

# MALL OF AMERICA

## Position Description

**Title:** Cashier – Foods  
**Department:** Attractions  
**FLSA Status:** Non-Exempt  
**Pay Grade:** N03  
**Job Group:** 13610

### WORKING RELATIONSHIPS:

**Reports to:** Attractions Supervisor  
**Subordinate staff:** None  
**Internal Contacts:** Nickelodeon Universe and Mall Staff

**Contacts:** Nickelodeon Universe and Mall guests

### PURPOSE:

This position is responsible for providing exceptional guest service and quality food service to guests at Nickelodeon Universe.

### ESSENTIAL DUTIES:

- Provide outstanding guest service by greeting guests courteously, uncovering their needs, and giving polite parting remarks.
- Answer general guest questions or direct guests to resources for answers.
- Ensure standards of personal hygiene, food safety and sanitation are met and maintained.
- Maintain product knowledge of food items and ingredients.
- Perform necessary tasks in setting up and serving food items.
- Recommend, select and help locate merchandise based on guests' needs and questions.
- Utilizing suggestive selling techniques to increase sales.
- Maintain knowledge of current sales, promotions and discounts.
- Oversee safety and cleanliness of selling area.
- Ring and count out funds accurately and timely following established cash handling procedures.
- Maintain knowledge of Loss Prevention procedures.

### ADDITIONAL DUTIES:

- Efficiently utilize the POS system to sell tickets and merchandise to guests in Nickelodeon Universe.
- May perform the functions of a Retail-Cashier, Moose Mountain Associate, or a Greeter at one of our Self Service Kiosks.
- Cashiering in a different location (ropes course instead of a food cart, for example)
- May also be assigned to the following areas: Nickelodeon Retail Stores, Mall of America Gift Shops, Moose Mountain, Ropes Course, or Self Service Kiosks.
- Stock food and retail items as needed.
- May provide support in other work areas as needed, such as scanning tickets at a ride, sweeping and cleaning the park, and SSK Greeting
- Performs other duties as assigned.

### REQUIREMENTS:

- Must be at least 16 years of age.
- Must have outstanding guest service skills.
- Must possess basic math skills.

### PREFERRED SKILLS, KNOWLEDGE AND ABILITIES:

- Previous cash handling experience preferred.
- Previous guest service experience preferred.
- Basic knowledge of computers is preferred.

### PHYSICAL JOB REQUIREMENTS:

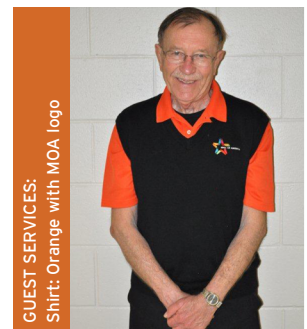
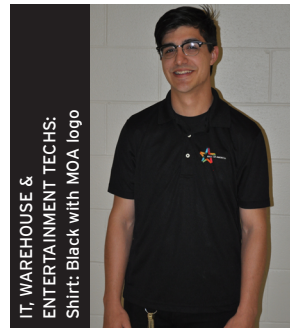
- Stand and move - frequently, 90% of time
- Perform repetitive motion (using keyboard) - frequently, 90% of time
- Kneel and bend - occasionally, 30% of time
- Reach at or below shoulder level - frequently, 90% of time
- Reach at or above shoulder level - infrequently, 10% of time
- Stoop/Squat - infrequently, 10%
- Lift/Carry up to 30 lbs - infrequently, 20% of time
- Ability to lift up to 50 pounds - infrequently, 10%
- Handle larger items such as boxes or packages - infrequently, 10% of time





# MALL OF AMERICA UNIFORM GUIDE

- All polos should be worn un-tucked or tucked in pants with a belt, unless otherwise noted by your Team Lead/Supervisor
- Black or solid color undershirts only (long sleeves are fine, but must be black)
- Black long sleeve under shirts are available for purchase (information will be provided by your Team Lead/Supervisor)
- Black jackets are available for purchase (information will be provided by your Team Lead/Supervisor)
- Fine gauge sweater vests will be provided for Guest Services
- Black “business” pants must be worn (leggings, yoga pants and jeans are not allowed)
  - o Entertainment Techs, Warehouse and IT team members can wear jeans
- Sizes available are men's XS - 4X
- Nickelodeon Universe team members are allowed to wear colorful accessories such as shoelaces, headbands and jewelry (with the exception of Foods) provided they coordinate with the colors in the NU or MOA logos.



MALL OF AMERICA

If you have any questions, please contact your Team Lead/Supervisor.



## 2018 SONESTA ES SUITES EAGAN RENTAL AGREEMENT

\_\_\_\_\_ (Tenant) desires to rent. The terms of the rental are as follows:

1. Tenant has inspected the property and accepts it in its "as is" condition, including furnishings, appliances and utilities.
2. Once a week housekeeping will enter the room and provide a full cleaning and however the day-to-day upkeep is the responsibility of the Tenant. You have to take the trash out, clean the cupboards, refrigerator, microwave and ovens.
3. You have to provide your own toiletries such as shampoo, soap and etc.
3. Utilities of water, heat, refuse and electrical are included in the rate provided. TV and internet services are also included.
4. No laundry of any sort (including hand laundry) will be done at or in the unit. The hotel has a laundry unit and that is the only place you should be doing laundry. You cannot air-dry your clothes in your room.
5. Karl Grunz will be doing a routine inspection and will be inspected bi-weekly. If the room is found to be disarrayed housekeeping will report back to Jodi Blank and or Karl Grunz.
6. Smoking is strictly prohibited inside the rooms and within 50 feet away of the building.
7. Loud noises or partying will not be allowed in the premises and will lead to immediate eviction.
8. Included in the rate is a breakfast buffet daily. The food is intended for all the guests, so taking food back to your room is strictly prohibited.
9. The rental rate for Tenant is \$82/day divided to students in a room.
10. You will also have to pay security deposit of \$150 to the hotel upon checking-in. You will not get your \$150 back if your room is not cleaned, appliances are broken and garbage is not taken when checking-out.
10. The Hotel will give you a month to place a valid credit card on file. Failure to do so will lead to eviction.
11. Rent is to be paid upon check-in. Karl Grunz or Jodi Blank will email detailed billing updates to ensure timely payments.

12. The General Manager may terminate this rental arrangement at will on seven (7) days' notice if you will not pay on time.

13. Sonesta ES Suites is a fully functioning Hotel with many other guests please be considerate of the staff and other guests.

14. Two months before your departure date please let Karl Grunz know.

15. Sonesta ES Suites will provide shuttle for work purposes daily at no charge. The shuttle has a set schedule to and from the Mall of America. As soon as you receive your schedule you will have to fill the form at the front desk for drop off and pick-up times. If you fail to list down your name at the front desk you will have to find your own transportation to and from the Mall. You have to be 5 minutes early with your scheduled time or else the shuttle will leave you behind if you are not on time. The shuttle will not wait for you because they have scheduled times for other guests at the hotel as well.

The shuttle will also pick you up at the airport and take you back upon departure. There is also once a week scheduled grocery run to Walmart on Sundays in which they will drop you off and pick you up after an hour.

The shuttle will not take you to other places except for the Mall of America, Airport and Walmart. If you have other special trips, you will have to be responsible for your own transportation.

16. There will be 4 students sharing in a room with two queen beds and a pull-out sofa bed. If you or your roommate will leave, the remaining students will have to pay his/her share of the bill until the official check-out date or the person leaving will pay his or her share until the roommates check-out.

17. You have to check-in and check-out on your final dates. If you arrive earlier and leave later than your final dates, you will have to pay the regular rate that the hotel offers.

18. At the end of your program some of you will be moved around to maintain the 4 people in one room.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_