



## CHI WORK AND TRAVEL

255 West End Avenue  
San Rafael, CA 94901 USA

1-800-432-4643 x2  
1-415-459-5397 x2

chiwt@chinet.org

wt.chinet.org

### Job Description

#### EMPLOYER INFORMATION

**Employer Name:** Moore Family Management LLC  
**Type of Business:** Accommodation rentals  
**Job location:** 54 W GRAND AVE  
**Location type:** Beach town  
**City:** OLD ORCHD BCH  
**State:** ME  
**Zip:** 04064  
**Website:** www.flagshipmotel.com

#### Why choose us?

Flagship Motel it's a small motel in Old Orchard Beach. Right by the water, and close to the center of town.

#### Cultural exchange activities

#### Position

**Job title:** Housekeeper - May Arrival  
**Job prerequisites:** Students must be comfortable performing all duties and standing during the entire shift.  
**Job description:** Students will be responsible for cleaning rooms every day. Tasks include cleaning bathrooms, making beds, laundry room duties, vacuuming, and taking out the trash. Students must be comfortable performing all duties and standing during the entire shift.  
**English level required:** Upper Intermediate  
**Hourly wage (before taxes):** 11.25  
**Wage comments:**  
**Position ID:** 8153

#### Position Information

**Tips:** Yes  
**Bonus:** Yes  
**Bonus comments:** \$0.25 bonus for every hour worked during the season.  
The student must stay until end date on their JO in order to receive this bonus.  
**Estimated hours per day:** 5-6  
**Number of days per week:** 6  
**Overtime:** No  
**Overtime details:**  
**Earliest start date:** 5/10/2019  
**Latest start date:** 5/15/2019  
**Earliest end date:** 9/1/2019  
**Latest end date:** 9/3/2019  
**Is the employer willing to hire couples?** No  
**Is the employer willing to hire group of friends?** Yes  
**Meals?** No



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### Job Description

#### Meals details:

Is a drug test required? No

Drug test comments:

Is employer interview required? No

Employer interview details:

Do students complete an additional application upon arrival? Yes

Possibility to find a second job in the area Yes

Second jobs require you to contact CHI at [chiwt@chinet.org](mailto:chiwt@chinet.org) or 1-800-432-4643 to receive the required form. The new potential employer will need to complete it. Both you and the employer will need to sign and return it to CHI for approval. You can work with a new secondary employer ONLY AFTER you have received written authorization from CHI.

Additional comments regarding second job: There is a big possibility to find the second job. OOB is very busy town during the summer.

When will work begin? As soon as possible after students arrival.

Arrival Instructions: Please contact your employer with exact date and time of arrival so they can assist you with checking into your housing.

Is training required? Yes

Conditions of training: Paid hourly training.

Is there possibility to change positions? No

Uniform required? No

Does employer provide uniform? No

Cost of uniform:

Is uniform refundable? No

Uniform provided details: T-shirts will be provided.

Do students need to purchase specific clothes or footwear? No

If so, details for clothing: Please bring comfortable shoes with closed toe, you will be standing through the entire shift.

Grooming:

Important points of job: Tasks include cleaning bathrooms, making beds, laundry room duties, vacuuming, and taking out the trash.

Additional position information:

#### Housing Information

Housing name: Flagship Motel-2 Cardinal Lane

Housing address: 2 CARDINAL LN

City: OLD ORCHD BCH

Phone: (207) 934-4866

Fax:

Contact: Judith Moore

Email: [jcm534@hotmail.com](mailto:jcm534@hotmail.com)

Website:

Housing assisted by: Employer

Is student required to sign a separate housing contract? Yes

If so, contract details: The student will need to review the housing details that includes housing cost, deposit, dates, bike rental information and housing rules and sign it.



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### Job Description

**Type of housing:** Apartment

**Number of people to a room:** 3-4

**Bedrooms:** 2

**Bath:** 1

**Cost Type:** Week

**Cost Amount:** \$110.00

**Cost Details**

**Is housing cost deducted from paycheck?** No

**Is housing deposit required?** Yes

**Deposit amount:** \$150

**Housing deposit due date:** Upon arrival.

**Instructions for deposit payment:** Deposit of \$150 due upon arrival.

**Is housing deposit refundable?** Yes

**Conditions for deposit refund:** Deposit will be refunded in full if there are no damages and the student stays until the end of their contract.

**Utilities included:** Yes

**If so, utilities details:** All utilities are included in weekly rent.

**Utilities estimated cost per month:**

**Is the housing mandatory?** Yes

**Can students find alternative housing during their stay?** No

**Method of transportation from housing to work site:** Employer Provides

**Transportation details:** The distance between housing and working site is 2.1 miles. It is a 12-minute bike ride. A bicycle will be rented to the student for \$100. This includes the lock for the bike and lights. The \$50 will be refunded to the student at the end of the summer if there is no damage done to the bike.

**Additional housing features:**

**Comments:** This is 2 bedroom apartment with living room, kitchen, and the bathroom. It's completely furnished. Towels, bedding, and wi fi are provided. Washer and dryer are on site, full kitchen with kitchen appliances.



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### Job Description

#### Location Area Information

**Location type:** Beach town

**Location of work site best described as:** Ocean

**Location details:** Our seaside community boasts a diverse and large population of up to 75,000 in the summer as it hosts vacationers from all over the United States but primarily from New England and the mid-Atlantic states, Canada and Europe looking to enjoy our miles-long stretch of fine beach, clean ocean water and all the attractions that both Old Orchard Beach and the surrounding City of Portland have to offer.

**Average daily temperature:** May- 45-70°F June-Sept 60-100\*

**Community or regional website:** [www.visitmaine.com](http://www.visitmaine.com)

**Nearest cities:** Portland

**Distance to nearest cities:** 19 miles

**What to wear:** Please bring all kinds of clothes. From swimsuit to jackets. Sweatshirts, pants, shorts, t-shirt .

**Available public transportation:** Bus, Train

**Public transportation access:** [www.amtrak.com](http://www.amtrak.com)  
[www.shuttlebuszoom.com](http://www.shuttlebuszoom.com)

#### Accessible amenities (by walking or public transportation)

**Food market:** Yes

**Shopping mall:** Yes

**Post office:** Yes

**Movie theater:** Yes

**Restaurants:** Yes

**Fitness center:** Yes

**Laundry:** Yes

**Internet café:** Yes

**Public library:** Yes

#### Suggested Travel Information

**Nearest international airport:** Boston Logan Airport BOS

**Nearest airport:** Portland International Jetport PWM

**Transportation from airport to employer and / or housing:** Bus, Train, Taxi, Uber

**Nearest bus station (to the airport):** Concord Coach Lines

**Bus information (web site):** [www.concordcoachlines.com](http://www.concordcoachlines.com)

**Nearest train information (to the airport):** Amtrak

**Train information (web site):** [www.amtrak.com](http://www.amtrak.com)

**If participant arrives after hours suggested, overnight accomodation:** Hotels, Hostels, AirB&B

**Cost per night:** \$50+

**Transportation to overnight accomodation:** Train, Bus, Taxi, Uber

**Transportations cost:** Varies.

**Travel Instructions:** Travel instructions are specified in the Welcome Letter.



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#### Social Security Information

Does the company require students to have Social Security number before arriving to the work place? No

Does the company provide Social Security application assistance? Yes

If so, details: The employer will provide transportation and assistance through application process.

Where is the closest Social Security office? Saco, Maine

How far is the Social Security office from the work place? 4.5 miles

Specific instructions: There is also bus that goes hourly from OOB to Saco. \$1.25 is a cost.

An error has occurred while processing Report 'Job Description Location Files':  
The expression contains object 'EmployerPositionId' that is not defined in the current context.