



CHI WORK AND TRAVEL

255 West End Avenue
San Rafael, CA 94901 USA

1-800-432-4643 x2
1-415-459-5397 x2

chiwt@chinet.org

wt.chinet.org

Job Description

EMPLOYER INFORMATION

Employer Name: Northeastern Hospitality Management LLC

Type of Business: Hotel & Resort

Job location: 80 JOHN ROBERTS RD

Location type: Metropolitan area

City: Portland

State: ME

Zip: 04106

Website:

Why choose us?

This employer is offering 2 locations for the students to work. Ramada Inn is a hotel near Portland International Jetport Airport (PWM). Located on the Maine Turnpike off I-95, non-smoking Saco location is in the heart of Maine, set among scenic, wooded grounds. Find both Ferry and Old Orchard beaches nearby, where you can enjoy shopping, dining, and fun in the sun. Amusement for all beckons at Funtown Splashtown USA while Aquaboggan Water Park features water tubing and lots of smiles. Tour historic Wood Island Light House on the Maine coast, and delight in our proximity to both University of New England campus, and the original L.L.Bean flagship store.

The Econo Lodge® Maine Mall hotel in South Portland is easy to find, easy to book and easy on your wallet. We're merely minutes away from the Maine Mall.

You'll find plenty of other local sites, activities, and attractions to explore near our pet-friendly South Portland discount hotel.

Cultural exchange activities

Ramada Saco location: In the twin communities of Biddeford, Maine and Saco, Maine, you can visit miles of riverfront shoreline. Ferry Beach State Park, the Wood Island Lighthouse, and the Rachel Carson U.S. Wildlife Preserve, where you can go sightseeing, hiking or bird watching. You can go kayaking or canoeing to the point where the Saco River meets the sea at Hills Beach-Camp Ellis or ocean kayaking and sailing on Saco Bay. In June, you can take part in the festivities of La Kermesse, the four-day Franco-American festival that features a parade, concerts, dances and fireworks. To learn more about the area's history and heritage, you can stop in at the Saco Museum. In the evening, you can head to one of Biddeford/Saco's restaurants and catch a movie at the Saco Drive-In Theater or Saco Cinemagic/IMAX.

Econo Lodge in South Portland: There are a stunning variety of things to do in Portland, Maine. You can visit two lighthouses in the coastal city of South Portland. The Spring Point Ledge Light warns ships away from a jagged outcropping and ushers them safely into Portland Harbor. At Bug Light Park, located at the site of a World War II Liberty shipyard, you can tour the Cushing's Point House Museum and Portland Breakwater Light (affectionately called "Bug Light"). You can also visit nearby Willard Beach, which has lifeguards.

In town, you can go shopping at the Maine Mall or one of the many retail outlets in South Portland's commercial area. You can see a show at Portland Players or Lyric Music Theater. You can also go golfing at one of the city's public golf courses.

Position

Job title: Housekeeping-Maintenance-Kitchen-Front Desk

Job prerequisites: The employer is looking for motivated students with a friendly attitude, must be flexible and able to do any position in the hotel. Students might be changing the location of the work between two locations, Ramada Inn in Saco and Econo Lodge in Sout Portland. The transportation is provided in the case of changing locations.

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This position includes housekeeping, kitchen help, maintenance and front desk. Housekeeping includes cleaning the guest rooms, making beds, dusting, washing the floors, vacuuming, cleaning the bathrooms and laundry. Kitchen help includes food preparation, cooking, dishwashing, cleaning, trash removal and other tasks assigned by manager. Maintenance includes sweeping, taking care of walks and ground, making sure that hotel is tidy and functional. Front desk position includes greeting guests, taking reservations, answering the phone, customer service. The student will be trained to do any position in the hotel. The students will be assigned to the specific position by the employer after the training. The location of the job might be changing between Ramada Inn in Saco and Econo Lodge in Portland. The transportation is provided in the case of changing locations.

English level required: Intermediate

Hourly wage (before taxes): 11.00

Wage comments:

Position ID: 9252

Position Information

Tips: Some

Bonus: No

Bonus comments:

Estimated hours per day: 6-8

Number of days per week: 5-6

Overtime: Slight

Overtime details: Possibility of getting overtime is high.

Earliest start date: 5/1/2019

Latest start date: 6/15/2019

Earliest end date: 9/1/2019

Latest end date: 10/1/2019

Is the employer willing to hire couples? No

Is the employer willing to hire group of friends? Yes

Meals? No

Meals details: Meals are not provided.

Is a drug test required? No

Drug test comments:

Is employer interview required? No

Employer interview details:

Do students complete an additional application upon arrival? No

Possibility to find a second job in the area Yes

Second jobs require you to contact CHI at chiwt@chinet.org or 1-800-432-4643 to receive the required form. The new potential employer will need to complete it. Both you and the employer will need to sign and return it to CHI for approval. You can work with a new secondary employer ONLY AFTER you have received written authorization from CHI.

Additional comments regarding second job: The second jobs are available in the area.

When will work begin? As soon as possible after students arrival.

Arrival Instructions: Please contact your employer with your exact time and date of arrival.



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Is training required? Yes

Conditions of training: Paid training. Students will be trained to do any position in the hotel.

Is there possibility to change positions? Yes

Uniform required? Yes

Does employer provide uniform? Yes

Cost of uniform: No cost

Is uniform refundable? No

Uniform provided details:

Do students need to purchase specific clothes or footwear? No

If so, details for clothing: Please bring comfortable shoes, students might be standing all time during the shift.

Grooming: Grooming depends on the position the student will be working, the manager will explain upon arrival.

Important points of job:

Additional position information:

Housing Information

Housing name: Northeastern Hospitality Management LLC

Housing address: 325 North ST

City: SACO

Phone: (207) 409-3752

Fax:

Contact: Sumana Srunga

Email: northeastern.hospitality@gmail.com

Website:

Housing assisted by: Employer

Is student required to sign a separate housing contract? No

If so, contract details:

Type of housing: Apartment

Number of people to a room: 2

Bedrooms: 2-3

Bath: 1-2

Cost Type: Week

Cost Amount: \$100.00

Cost Details The weekly rent will be \$70-\$100. The students will be receiving email regarding detailed housing information.

Is housing cost deducted from paycheck? Yes

Is housing deposit required? Yes

Deposit amount: \$240-\$400

Housing deposit due date: Upon arrival.

Instructions for deposit payment: The deposit is required upon arrival. The exact cost of the deposit will be announced in the detailed housing email students will receive before their arrival in the USA. The deposit will be refunded in full if all housing rules are respected and there is no damage done to the property



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during students stay.

Is housing deposit refundable? Yes

Conditions for deposit refund: The deposit will be refunded in full if all housing rules are respected and there is no damage done to the property during students stay.

Utilities included: No

If so, utilities details: All utilities except the internet.

Utilities estimated cost per month: \$100

Is the housing mandatory? Yes

Can students find alternative housing during their stay? No

Method of transportation from housing to work site:

Transportation details: Riding a bike, walking. The employer will provide a transportation in the case of extreme weather conditions.

Additional housing features:

Comments: The students will be receiving an email with detailed housing information before their arrival in the USA.



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Location Area Information

Location type: Metropolitan area

Location of work site best described as: Metropolitan Area, Ocean

Location details: South Portland is a city in Cumberland County, Maine, United States, and is the fourth-largest city in the state, incorporated in 1898. As of the 2010 census, the city population was 25,002. Known for its working waterfront, South Portland is situated on Portland Harbor and overlooks the skyline of Portland and the islands of Casco Bay. Due to South Portland's close proximity to air, marine, rail, and highway transportation options, the city has become a center for retail and industry in the region.

Average daily temperature: 60F-90F

Community or regional website: <http://www.southportland.org/>

Nearest cities: Portland

Distance to nearest cities: 3.2 miles

What to wear: Please bring all kinds of clothes, from bathing suit to lighter jackets. T shirts, pants, shorts, jeans, sweatshirts and etc.

Available public transportation: Yes

Public transportation access: Metro Bus, Uber

Accessible amenities (by walking or public transportation)

Food market: Yes

Shopping mall: Yes

Post office: Yes

Movie theater: Yes

Restaurants: Yes

Fitness center: Yes

Laundry: Yes

Internet café: Yes

Public library: Yes



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Suggested Travel Information

Nearest international airport: BOS-Boston Logan Airport

Nearest airport: PWM-Portland International Airport

Transportation from airport to employer and / or housing: Bus, Taxi, Uber, Subway

Nearest bus station (to the airport): Concord Coach Lines

Bus information (web site): www.concordcoachlines.com

Nearest train information (to the airport): Amtrak

Train information (web site): www.amtrak.com

If participant arrives after hours suggested, overnight accomodation: Hotels, Motels, AirB&B, Hostels

Cost per night: \$50+

Transportation to overnight accomodation: Bus, Taxi, Uber, Subway

Transportations cost: \$3+

Travel Instructions: The student will be receiving the WL with all specific instructions regarding travels.

Social Security Information

Does the company require students to have Social Security number before arriving to the work place? No

Does the company provide Social Security application assistance? Yes

If so, details: Employer will assist with the transportation to the SSN office.

Where is the closest Social Security office? 550 Forest Ave #150, Portland, ME 04101

How far is the Social Security office from the work place?

Specific instructions: Employer will assist with the transportation to the SSN office.



OPENING DOORS TO THE WORLD SINCE 1980!
CULTURAL HOMESTAY INTERNATIONAL
A Non-Profit Educational Exchange Program

Welcome Letter

Dear Participant,

We are so happy that you will be visiting our country. Work & Travel can be difficult, especially in the beginning; however, we believe you will find your experience rewarding and memorable. CHI is here to help!

I am your Program Coordinator from Cultural Homestay International. I will be happy to answer any questions you might have and will be available throughout your stay to assist with any problems that may occur. Please remember to check your email daily for important communications.

Have the best summer of your life!

Warm Wishes,

Tijana Lawson
New England Program Coordinator
Email: chitijana@chinet.org
Phone: 207-632-4376
FB Name: Chi Tijana
Skype: Chi Tijana

Join Our Facebook Group

[https://www.facebook.com/groups/NewEnglandandAlaskaCHI
ISummer/](https://www.facebook.com/groups/NewEnglandandAlaskaCHISummer/)

Employer Contact Information

Sumana Srunga

E mail address: northeastern.hospitality@gmail.com

Phone number: 2072869600

Work Site Location

ECONO LODGE

Address: 80 John Roberts Rd, South Portland, ME 04106

Phone number: (207) 772-3838

Social Security Location

Address: 550 Forest Ave #150, Portland, ME 04101

Hours of operations : SAT and SUN and Federal Holidays- Closed

Monday and Tuesday- 9 AM to 4 PM

Wednesday- 9 AM to 12 AM

Thursday and Friday- 9 AM to 4 AM

Directions from the Airport to your housing

Portland International Jetport (PWM)

After arriving at Portland Jetport, you could take a taxi to your housing \$15-\$40. Please make sure you confirm your arrival information with your housing person, so they could assist you to check in your housing and they even might be able to pick you up from the airport.

Boston Logan Airport Arrival: (THIS IS THE RECOMMENDED ROUTE)

From the airport terminal, take FREE SHUTTLE to the BLUE LINE "Airport" Subway Station. Take the BLUE LINE in the direction of "Bowdoin" to GOVERNMENT CENTER. Get off and transfer to the GREEN LINE toward "Lechmere." Ride for TWO STOPS and get off at NORTH STATION. This ride will cost you \$2.00. Or you may take a taxi from Boston Logan Airport to North Station.*This will cost you at least \$20US.

AT NORTH STATION buy a ticket on AMTRAK's Downeaster train to Portland, ME. Check www.amtrak.com for a schedule and fares. There are 5 trains every day, you can see the schedule on the website (make sure you enter Boston North Station and Portland, ME) and the cost is \$20-\$35(price depends on what time you are travelling, morning or afternoon).

Please make sure your housing person know when exactly will arrive.

Also, you have bus Concord Coach Lines that goes directly from Boston Logan Airport from Terminal E to Portland bus station, you can ask for more information on information desk on airport when you arrive or check schedule www.concordcoachlines.com. Cost of the ticket is 29\$. It takes around 2 hours from Boston to Portland and you can take a taxi after to your housing! Taxi will cost you approximately \$15-\$40.

New York City JFK Arrival

Book a connecting flight through JET BLUE (www.jetblue.com) to PORTLAND INTERNATIONAL JETPORT (PWM) costs about \$100 US and takes about 1 hour. After you arrive at Portland, ME, you could get a taxi to your housing.

Please make sure you confirm your arrival information with your housing person, so they could assist you to check in your housing and they even might be able to pick you up from the airport.

IMPORTANT: Please remember if you will not be able to make it to your housing during reasonable hours, you may need to stay overnight and travel the following day. See www.bostonhostel.org; www.hiboston.org; www.hostels.com for hostel options in Boston.

Housing

Housing will be provided by employer. Please contact your manager Sumana Surunga at northeastern.hospitality@gmail.com with your exact arrival information so she can assist you with checking into your summer home. The actual address of the housing will be sent you via e mail with detailed housing description and general housing information 4-8 weeks prior to your arrival in the USA. Housing per week will be \$70-\$100. Weekly rent will be deducted for the paycheck. Deposit is required upon arrival and it is cost of one monthly rent (4weeks). 2-3 students will be sharing one room. Bedding will be provided. You will have access to the kitchen.

We look forward to meeting you!!

For general questions and emergencies, you may always contact CHI Main Office at 1-800-432-4643.

