



CHI WORK AND TRAVEL

255 West End Avenue
San Rafael, CA 94901 USA

1-800-432-4643 x2
1-415-459-5397 x2

chiwt@chinet.org

wt.chinet.org

Job Description

EMPLOYER INFORMATION

Employer Name: Redwoods In Yosemite
Type of Business: Accommodation rentals
Job location: 8038 Chilnualna Falls Road
Location type: National Park
City: Wawona
State: CA
Zip: 95389
Website: www.redwoodsinyosemite.com

Why choose us?

The staff at Redwoods In Yosemite surpasses all expectations on welcoming the international students to their team. They all work together as a team; but they also enjoy many trips and activities throughout the season. What better place to work; you have the beauty of Yosemite National Park and the caring, fun environment of the staff at Redwoods In Yosemite.

Cultural exchange activities

Four Seasons of Fun ~ Winter, Spring, Summer & Fall - you'll need to come back more than once to do it all! You can spend a few days or a lifetime exploring Yosemite's wonders and enjoying a wealth of recreational activities. Each season sets the stage for exceptional moments of beauty and fun. Day Tripping ~ While staying at The Redwoods In Yosemite, you will discover some of the world's most spectacular mountain and valley scenery. Here are a few of our favorite day tripping adventures which will take you to these Park highlights: - Yosemite Falls is the tallest waterfall in North America, and the 5th highest free-falling waterfall in the world at 2,425 feet. - The Grizzly Giant in the Mariposa Grove of Giant Sequoias is one of the world's largest and oldest trees, almost three thousand years old and 96 feet around at the base. - El Capitan is one of the largest exposed granite monoliths in the world, standing 3,593 feet from base to summit. - Tuolumne Meadows, at 8,575 feet elevation, is the largest sub-alpine meadow in the Sierra Nevada. - Established in 1935, Badger Pass Ski Resort offers vacationers five lifts, nine downhill runs, and miles of cross-country skiing. - The high Sierra at its best, Glacier Point, has breathtaking views of the Valley floor and spectacular waterfalls. - Historic Wawona, known as Pallahchun - a good place to stay - by native Americans, at the south end of Yosemite National Park. The wealth of scenic wonders and recreational opportunities are not limited to Yosemite's boundaries. Easy day trips from your cabin at The Redwoods In Yosemite can take you to the Sierra Vista Scenic Byway, Yosemite Mountain Sugar Pine Railroad, Bass Lake, the historic Gold Country town of Mariposa, Fresno Flats Historical Park in Oakhurst, and the Sierra Mono Indian Museum in North Fork. Yosemite National Park, at 748,542 acres, is roughly the size of the State of Rhode Island, with over 94% designated wilderness. When estimating driving times from Wawona to various park destinations, allow at least 1 hour for every 30 miles, as you will be traveling on scenic mountain roads with a 35 mph speed limit.

Position

Job title: Housekeeping
Job prerequisites: Upper Intermediate English. Employer wants excellent comprehension, good conversational English and reading. Housekeeping experience preferred, but not necessary. Must be mature and responsible. Only non-party students accepted.
Job description:



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Job Description

Clean rental properties, which includes bathrooms, such as toilets and showers, changing linens, laundry, dusting, vacuuming, emptying trash. You will need to clean the kitchen, living areas, bedrooms, and deck area including barbecues. Standing for long periods, bending, lifting up to 20lbs/9kg, climbing stairs. Need workers with great attitudes and team spirit. Please do not apply if you are sensitive to any kind of chemicals or lotions or have physical limitations that would keep you from doing your job (like lifting mattresses to change bedding). Housekeeping experience preferred but not necessary. If you are not 21 or older you are illegal to drink in America. If you drink in the student housing or on grounds and are underage you will be fired and removed from the property. There will be one off-site event in June, July and August. Cost is approx. \$50 per student.

This is located at the entrance of Yosemite Nat'l Park. No big cities or nightlife. Please do not apply if you do not like this type of area. It can also get very hot during the summer. Must be mature, dependable, hard working, friendly and be a very trustworthy and honest individual. Do not apply if you like to party and are not responsible and very mature. Employer will not tolerate students drinking. Inside a National forest you will be exposed to insects, bugs, rodents, and wildlife. Do not accept this job if you can't handle spiders or a bug that got into your cabin. Must arrive no later than 5/15.

English level required: Upper Intermediate

Hourly wage (before taxes): 11.00

Wage comments:

Position ID: 7259

Position Information

Tips: perhaps

Bonus: No

Bonus comments:

Estimated hours per day: 6-8

Number of days per week: 4-5

Overtime: No

Overtime details:

Earliest start date: 5/6/2019

Latest start date: 5/15/2019

Earliest end date: 9/4/2019

Latest end date: 9/25/2019

Is the employer willing to hire couples? No

Is the employer willing to hire group of friends? Yes

Meals? No

Meals details:

Is a drug test required? Yes

Drug test comments: Employer will coordinate obtaining the drug test

Is employer interview required? No

Employer interview details:

Do students complete an additional application upon arrival? Yes



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Job Description

Possibility to find a second job in the area Yes

Second jobs require you to contact CHI at chiwt@chinet.org or 1-800-432-4643 to receive the required form. The new potential employer will need to complete it. Both you and the employer will need to sign and return it to CHI for approval. You can work with a new secondary employer **ONLY AFTER** you have received written authorization from CHI.

Additional comments regarding second job: Your top priority is your primary employer, but there is a slight chance of finding a 2nd job in the area.

When will work begin? It may take up to a week to start working, pending the results of your drug test.

Arrival Instructions: Please let the employer know your travel plans at least 2 weeks in advance of when you are traveling to America. They will send a driver to pick you up in Fresno. Depending on the time of arrival in Fresno, you may have to spend the night in a motel.

Is training required? Yes

Conditions of training: Training is provided. During training you may not work full shifts and could receive fewer hours.

Is there possibility to change positions? No

Uniform required? Yes

Does employer provide uniform? Yes

Cost of uniform: 0

Is uniform refundable? No

Uniform provided details: Employer will provide the t-shirt. Please email your t-shirt size to your employer PRIOR to arriving in America.

Do students need to purchase specific clothes or footwear? Yes

If so, details for clothing: Students must bring athletic style, non-skid shoes such as tennis shoes. You must also bring jean (no holes or frays) or sturdy work pants such as khaki pants.

Grooming: Hair must be pulled back at all times and clean. No visible tattoos. Ear piercing only & no more than two piercings per ear. Good hygiene must be maintained, including daily showering, use of deodorant and laundered clothes.

Important points of job: This employer is located in a tiny town inside the Yosemite National Forest. This is very remote and you won't have access to town except through weekly trips with the employer.

Additional position information:

Housing Information

Housing name: Redwoods at Yosemite

Housing address: 7941 Chilnualna Falls Road

City: Wawona

Phone:

Fax:

Contact: Ashley Standen

Email: ashley@redwoodsinyosemite.com

Website:

Housing assisted by: Employer

Is student required to sign a separate housing contract? No

If so, contract details:

Type of housing: HostFamily

Number of people to a room: 2+



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Job Description

Bedrooms: 1

Bath: 1

Cost Type: Month

Cost Amount: \$200.00

Cost Details Rent will be taken out of your paycheck at the cost of \$100 twice per month.

Is housing cost deducted from paycheck? Yes

Is housing deposit required? No

Deposit amount: 0

Housing deposit due date:

Instructions for deposit payment:

Is housing deposit refundable? No

Conditions for deposit refund:

Utilities included: Yes

If so, utilities details: Electricity, water, sewer, garbage and WIFI.

Utilities estimated cost per month: 0

Is the housing mandatory? Yes

Can students find alternative housing during their stay? No

Method of transportation from housing to work site: Walking

Transportation details: Students will walk approx. 1/4 mile to work.

Additional housing features: You will be in a bedroom in your host family residence. You will be responsible for helping to keep your room clean and pick up after yourself in the rest of the home (kitchen, living area, etc). Students are responsible for paying for your own groceries.

Comments: You will be living with a host family that is also working for Redwoods In Yosemite. Living with a host family should help you feel more comfortable while living in such a remote, mountainous town. Host family cabin is on the property as well.

Employer will take students weekly into town. Please plan accordingly to buy your food supplies and other personal items you need with this schedule.

Location Area Information

Location type: National Park

Location of work site best described as: Mountain town inside Yosemite National Park

Location details:



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- Yosemite Falls is the tallest waterfall in North America, and the 5th highest free-falling waterfall in the world at 2,425 feet.
- The Grizzly Giant in the Mariposa Grove of Giant Sequoias is one of the world's largest and oldest trees, almost three thousand years old and 96 feet around at the base.
- El Capitan is one of the largest exposed granite monoliths in the world, standing 3,593 feet from base to summit.
- Tuolumne Meadows, at 8,575 feet elevation, is the largest sub-alpine meadow in the Sierra Nevada.
- Established in 1935, Badger Pass Ski Resort offers vacationers five lifts, nine downhill runs, and miles of cross-country skiing.
- The high Sierra at its best, Glacier Point, has breathtaking views of the Valley floor and spectacular waterfalls.
- Historic Wawona, known as Pallahchun – a good place to stay - by native Americans, at the south end of Yosemite National Park.

Yosemite National Park, at 748,542 acres, is roughly the size of the State of Rhode Island, with over 94% designated wilderness. When estimating driving times from Wawona to various park destinations, allow at least 1 hour for every 30 miles, as you will be traveling on scenic mountain roads with a 35 mph speed limit. Very remote and no night life in town. You will be living and working in a very small town in the forest. This means your cabin might have spiders or you see a mouse, raccoon, squirrel or other wildlife animal in the area. There are mosquitos, bugs, rodents, inside the forest. DO NOT accept this job if you have a problem with insects, bugs, rodents or wildlife. population: 169

Average daily temperature: Summer: High 89F (32C); Low 55F (13C)

Community or regional website: www.redwoodsinyosemite.com

Nearest cities: Fresno / 501,362 population

Distance to nearest cities: 70 miles (113K)

What to wear: Summer: Light clothing, shorts, t-shirts, light jacket

Available public transportation: None - employer will take students weekly to town for shopping

Public transportation access: None

Accessible amenities (by walking or public transportation)

Food market: Yes

Shopping mall: No

Post office: Yes

Movie theater: No

Restaurants: No

Fitness center: No

Laundry: Yes

Internet café: No

Public library: Yes



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Suggested Travel Information

- Nearest international airport:** San Francisco International Airport (SF)
- Nearest airport:** Fresno International Airport (FAT)
- Transportation from airport to employer and / or housing:** Greyhound (from San Francisco to Fresno)
- Nearest bus station (to the airport):** Greyhound
- Bus information (web site):** www.greyhound.com
- Nearest train information (to the airport):** Amtrak (from San Francisco to Fresno)
- Train information (web site):** www.amtrak.com
- If participant arrives after hours suggested, overnight accomodation:** Any motel nearby
- Cost per night:** Varies
- Transportation to overnight accomodation:** Varies
- Transportations cost:** Varies
- Travel Instructions:** Arrive at Fresno Airport(FAT), bus depot or train station. Employer will pick you up in Fresno, but you must contact Human Resources with arrival information within 2 weeks of arrival so that transportation can be arranged, or you will not be picked up. If you arrive in Fresno later than 2 pm, you will probably have to spend the night in Fresno.

Social Security Information

- Does the company require students to have Social Security number before arriving to the work place?** No
- Does the company provide Social Security application assistance?** Yes
- If so, details:** Employer will assist with SS application. You will need to bring enough money from home to live on for a couple weeks, until you receive your Social Security card.
- Where is the closest Social Security office?** Madera, CA
- How far is the Social Security office from the work place?** 65 miles (105K)
- Specific instructions:** Upon arrival in America, please validate on your student profile in our database. Then wait approx. 4 to 10 days after validating and check your status is set to "S" on your profile. THEN you can apply for your card at Social Security Office located at: 348 East Yosemite Ave, Madera, CA 93637; Telephone: 1-877-405-1453; Hours: Mon & Tue 9am-4pm, Wed 9am-12pm, Thu & Fri 9am-4pm, except Federal holidays. Don't forget to get a receipt - it is your only proof you applied!



CULTURAL HOMESTAY INTERNATIONAL

Welcome Letter

WORK & TRAVEL

Dear Student,

Hello and Welcome! We are so happy that you will be visiting our country. Work & Travel can be exciting, but also challenging, especially in the beginning, but we believe you will find your experience rewarding and unforgettable. CHI is here to help! Please read carefully through this Welcome Letter.

My name is Mary Wolfe. I am the Regional Manager for the Western Region for Cultural Homestay International (CHI). My team and I will be happy to answer any questions you might have and we will also be available throughout your stay to assist with any problems that may occur. We have a CHI Program Coordinator that will be working with you during your program. You should be hearing from that person shortly via email. Please remember to check your email daily for important communications.

You must stay in contact with your CHI representative.

Have the best summer of your life!

Regards,

Mary Wolfe

Mary Wolfe
Regional Manager
email: chimaryw@chinet.org
phone: 1.530.715.0195



CULTURAL HOMESTAY INTERNATIONAL

Program Information

WORK & TRAVEL

Please read the CHI Student Handbook, which you should have received at orientation or from your student agency. You are responsible for following all rules in this handbook. The rules are in place for your health, safety, and welfare. Failure to follow the rules may result in a participant's negative program status.

Be Prepared

- Make photocopies of important documents and leave a copy with loved ones.
- Back up your digital photos, in case your phone is stolen or broken.
- Leave things you could not bear to lose at home.
- Bring your welcome letter, your important documents, two extra sets of clothes and your necessary medicine in your carry on luggage. Checked luggage is often lost. The airline will deliver your bag to your US housing or employer once found, but it could take 3 or 4 days.
- *If your luggage is lost, send it to your employers address to ensure delivery.
- You are required to bring \$1000 with you from your country. We recommend you bring \$1200. The first few weeks of Work & Travel you will need these funds to establish yourself in a new country. You will need to pay your housing deposit, pay a week or two of rent, buy a sim card, purchase pillows, sheets, and blankets, food, uniforms, a bicycle, or have transportation money. It takes a few weeks to start working, be trained, become integrated into the schedule and get your first paycheck. You don't want to run out of money before your first paycheck arrives. Be prepared, you are moving to another country.

Communicate Your Arrival Information



- Check your email frequently for important information. Respond to it.
- Plan your flight accordingly: if your final destination is far away from your arrival airport, please check that your flight allows you to make any connecting transportation needed to get to your destination. If not, please make a reservation at a local hostel or motel and plan to continue your travels the next day.
- Do not arrive late at night! You may not be able to get into your housing after 20:00.
- You must contact your CHI representative, to let them know when you will be arriving.
- You must log into www.wt.chinet.org to enter your flight information, as soon as you book your ticket.
- Join CHI Facebook pages and become Friends with your Program Coordinator.

Be Safe

- Exercise adequate discretion, stay aware of your belongings, and avoid putting yourself into risky situations (such as unlit, deserted areas at night).
- Open a bank account, on the first day you check into your US housing, to keep the recommended \$1200 you brought from your country safe and secure. You will need this money. Never keep large amounts of money in your student housing no matter how much you trust your roommates.
- Once in the United States, never carry large amounts of money. You will have a debit card from the bank, if lost, this can always be cancelled. Do not give your PIN (personal identification number) to anyone. If you lose your cash, it can not be replaced.
- Do not carry your important documents or valuables to work. Keep your documents, including passport, safely hidden in your room. Never give your passport or documents to anyone (such as a landlord or employer) to keep. It is illegal for anyone to take your passport or documents from you for any reason.
- Bring an ID from your country to carry with you that can easily be replaced (University ID, residency card, drivers license). Passports are difficult & expensive to replace, and losing your passport can ruin your travel period plans.
- Establish a “do not lose it” discipline. Travelers are more likely to inadvertently lose their bags than to have them stolen. I have heard of students leaving passports under pillows, bags on the overhead rack on the bus, & documents in the taxi. Always take a look behind you as you leave.
- When you are out and about, never casually or carelessly set down any small valuable item, such as a phone or wallet. Either hold it in your hand or keep it tucked away. At cafés, do not place your phone on the tabletop or purse on the back of the chair where it will be easy to snatch — keep phones and valuables in your front pocket. Make it a habit to be careful with your things; it will become second nature.
- Stay vigilant in crowds and steer clear of disturbances near you.
- Participants should use common sense, stay with a partner or friend, especially at night. It is recommended participants let a friend know where they are.
- Bicycle riders with helmets had an 85 percent reduction in their risk of head injury and an 88 percent reduction in their risk of brain injury. If you ride a bicycle in the US, wear a helmet.

Student Account Profile | www.wt.chinet.org

- Validation is the second thing you need to do upon arrival in your new city, after calling your parents to report you have arrived safe.
- Log into your CHI Work & Travel account and complete your validation the same day you land in the USA. Many airports offer free wifi.
- If you are staying in a hotel the first days of your program, you should validate using the hotel information and update your information once you move to more permanent housing.
- If you have no access to the web, please call CHI at 1-800-432-4643. There are SERIOUS consequences if you do not validate your visa, beginning with a cancellation of your visa, so do it as soon as possible!
- Validation must be officially finalized by CHI before going to Social Security.
- Participants who do not validate in on their student profile or do not wait for the notification from CHI that their validation information has been approved, prior to going to Social Security, will delay their Social Security card for 60 days. Do not make this costly mistake.

Arriving at a United States Airport

The following documents you **MUST** have in your possession and present to the U.S. immigration officials upon arrival in the U.S.:

- Valid passport
- DS-2019 Form, the original copy signed with blue ink. Do not accidentally give your loved ones the original copy for safekeeping.
- I-901 SEVIS fee receipt
- J-1 Visa
- Job Offer
- Sponsor Letter

Arrival Tips:

- The immigration officer will review all documents, validate, and place a stamp on your DS-2019 form and your passport. The officer will then return all validated documents to you, including the DS-2019 form.
- Use your “do not lose it” discipline, remember to collect all documents from the immigration officer. This is a place students often misplace documents. Students are nervous, excited and fail to check they have received everything back before leaving the area.
- Wait to check-in on social media or take a selfie until you check you have all your documents.
- You should have no problem entering the U.S. as long as you have all the proper documentation, cooperate and communicate respectfully with the U.S. immigration officers at the airport.

Traveling to your Final Destination

- Before you leave your home country map out your trip. This is a great website to use: www.rome2rio.com. Your CHI representative will send you exact instructions in a letter prior to your arrival. Check your email daily, it is very important.
- When estimating your arrival time please add extra time for waiting for baggage, eating, or missing a bus or train connection.
- Be sure to have a small amount of American currency for regional travel before leaving the airport. Do NOT accept rides from strangers at the airport!
- Plan accordingly, if arriving late at night, please stay in a hotel or hostel and travel in the morning. (You will not be able to get into your housing if arriving late at night.)



Arriving at your Final Destination | What do I need to do now?

- Go to your employer, let them know you have arrived safely. They will provide you with your orientation/start date.
- 24 hours after entering the United States you will be required to retrieve a document on the internet called an I-94.
- Contact your CHI representative and let them know you arrived safely at your housing.
- Wait approximately 5 business days after validating in the database and report to the Social Security office to apply for a Social Security number.

I - 94

The I-94 Form is the Arrival / Departure Record that is issued by the immigration officer at the airport to all foreign visitors entering the United States. All I-94 records are created electronically and accessible online 24 hours after arrival.

Retrieval Tips:

- Wait 24 hours following your arrival in the US before you attempt to retrieve your I-94 number.
- Ensure that the computer you are using is connected to a printer (local library).
- Go to the <https://i94.cbp.dhs.gov>
- Enter the required information in all CAPITAL letters. Please make sure you enter your name exactly as it appears in your passport
- Click Submit
- You must print this document, it is a required document at Social Security

Applying for a Social Security Number

You must apply for your SS card with the local Social Security Office. Before applying for a Social Security card, YOU MUST VERIFY YOUR VALIDATION IS AN S STATUS in the database! This in most cases, takes 5 business days from the day you first validated in the database - www.wt.chinet.org.

Required Documents:

- Valid passport
- DS-2019 Form, the original copy signed with blue ink. Do not accidentally give your loved ones the original copy for safekeeping.
- I-901 SEVIS fee receipt
- J-1 Visa
- I - 94 Form, printed from the internet at your local community library or employer.

Second Jobs

- CHI does not provide second jobs.
- Second jobs are possible. However, your responsibility is to your primary employer. It is the primary employers participation in the Work & Travel program that has afforded you the opportunity to come to the United States.
- A second job may not conflict with your primary CHI position in anyway.
- If you are considering looking for a second job, please be reminded the employer must be approved by CHI for your safety.
- Failure to have any second job approved may result in a participant's negative program status.
- Your CHI representative will send you exact instructions in a letter prior to your arrival. Check your email daily, it is very important.

Health Insurance

It is required that all participants of Work & Travel obtain health insurance.

- Your health insurance provider will email your instructions to obtain your insurance card.
- Do not leave your home country without accessing the health insurance website and printing your card.
- In the United States, doctors and hospitals are in different buildings. Doctors generally have offices away from the hospital or work at an urgent care facility or clinic.
- For a basic illness, you will go to a doctors office, urgent care facility or clinic, pay \$100 and your insurance will cover any costs incurred after \$100.
- For a serious emergency, you will go to the hospital or emergency center, pay \$350 and your insurance will cover any costs incurred after \$350.
- There is no dental coverage. Please visit your primary care doctor and dentist in your home country before traveling to the United States.
- Please contact your CHI representative to report any illness or emergency you may have, so they can provide assistance.

Know the Law

- In the United States, you must be at least 21 years of age to purchase, possess or consume alcoholic beverages. Underage drinking is illegal and can have severe consequences for young people who drink and for adults who provide alcoholic beverages to those under 21.

Be Safe. Follow the rules. Have fun.

